

WOODCOTE PARISH COUNCIL

MINUTES of the Meeting of the Parish Council held in the Committee Room, Village Hall, Woodcote 16th September 2009.

PRESENT

Chairman	Mrs. Fiona Preston
	Mrs. Maureen Edmonds
	Mr. Colin Edwards
	Mr. Den Griffiths
	Mrs. Diana Hadaway
	Mr. John Lynch
	Mrs Marilyn Maddock
	Mr. Robin Peirce
	Mr. Peter Tyler

(1) **APOLOGIES** None

(2) **TO AUTHORISE** the Minutes of the Parish Council meeting held on 2nd September 2009.

Amendments: Under Item 3: “Mrs Diana Hadaway has indicated her willingness to undertake this role.” To read “Mrs Diana Hadaway had indicated to the Chairman her willingness to undertake this role.”

Under Item 11.1: “Maureen Edmonds asked for a copy of 2009/10 budget and an updated version of the Standing Orders – this is not available yet but a copy of the budget was passed to her.” To read “Maureen Edmonds asked for a copy of 2009/10 budget and had the Council received the updated version of Standing Orders as mentioned in the OALC July Newsletter? A copy of the budget was passed to her by Cllr. Lynch.”

IT WAS RESOLVED that the minutes be accepted and signed as amended.

(3) **APPOINTMENT OF VICE CHAIRMAN**

Proposed Mrs. Maureen Edmonds, seconded Mr. Den Griffiths **IT WAS RESOLVED** to appoint Mrs. Diana Hadaway as Vice Chairman.

(4) **REVIEW OF ACTIONS** see Appendix.

(5) **MEMBERS OF THE PUBLIC ADDRESS THE MEETING**

(6) **CHAIRMAN’S ADDRESS** .

Mrs. Preston advised the meeting that PCSO Lisa Wallman had been transferred to Sonning Common. PCSO Mark Bell had reported a successful drugs raid at Medill

Close. She also told the meeting that she had contacted the planning department to express concern in a personal capacity about the Folly/Mowforth House development.

(7) PLANNING APPLICATIONS TO BE CONSIDERED None

(8) PLANNING APPLICATIONS GRANTED, REFUSED AND OTHER PLANNING MATTERS

P09/E0728 Halarose House

Parish Council
Recommendation
Approval

(9) FINANCE

(i) Payments in September 2009

The following payments were agreed:

3062	Berinsfield	Grass Cutting	927.65
3063	HM Revenue		430.30
DD	BT Direct Debit	Telephone Charge	22.00
DD	Thames Water		11.00
DD	AOL		17.99
SO	Mr. Jordan	Sep '09 Pay	740.30
SO	Mr. Fordham	Sep '09 Pay	633.40
SO	Mr. Giles	Sep '09 Pay	173.56
		Total	£2,956.20

(ii) To Receive Auditors Report

The Clerk presented the Auditors Report from BDO Stoy Hayward for the Financial Year ending March 2009. No changes were recommended.

(iii) To Choose General Insurance Supplier

The Council reviewed the two quotations for General Insurance from Zurich Municipal and Aviva and **IT WAS RESOLVED** to accept the quotation from Aviva because it was over 20% cheaper.

(10) REPORTS FROM COMMITTEES

(i) Village Hall Management Committee

Mr. Peter Tyler advised the meeting that the boiler needed urgent replacement and he would be assisting the Village Hall Committee in the choice of replacement boiler. He agreed to pass on Mr. Robin Peirce's recommendation that the Village Hall seek a grant from the District Council to help with the funding. **PT**

(ii) Village Green Committee No report

(11) UPDATE TO PARISH PLAN

Mr. John Lynch reviewed the progress of the Parish Plan actions. It was agreed that outstanding actions should be recorded on the Action List for review at future meetings.

(12) CORRESPONDENCE RECEIVED

The following Correspondence was noted except where specifically annotated.

A.

- AOL Broadband

The Clerk to write to AOL to ensure the Council was not signed up to a long term contract and remained on a notice period of termination of one month.

CLERK - done

The Clerk advised the meeting that he proposed to change the email address to pc@woodcote-online.co.uk and to remain with AOL to allow a period of time to enable emails sent to the previous address to be retrieved before switching to another ISP.

- Toll Bridge

The Clerk was asked to respond welcoming the opportunity for more consultation.

CLERK - done

- Active Risk Management Quote

The Council accepted the quote and the Clerk was asked to place the contract for the safety check of the play equipment.

CLERK - done

- Karen Woolley – Ponds

The Council agreed to provide £300.00 to the Conservation group consistent with the budget but no more would be granted for the clearance of the invasive growth of Crassula Helmsii.

B. For Information, Not Requiring Action

- Clerks Direct Magazine September 2009
- CPRE AGM 16th October Village Hall Woodcote
- Chiltern News Sept '09
- OCC Primary Capital Programme Locality Review

(13) EMERGENCY QUESTIONS TO THE CHAIRMAN

Mrs. Diana Hadaway asked about clearance of the weeds in the granite setts and was advised that this work had already begun.

Meeting closed at 9.30 pm

..... CHAIRMAN

..... DATE

OUTSTANDING ACTION LIST – 16th September 2009

Chairmans Address - Page 2

Following a very low attendance at the Annual Parish Meeting the Council considered ways of promoting the meeting next year. It was reported that Mr. Peter Tyler had a contact that could supply banners that could be used to advertise the meeting. **PT**

Other Council Matters – Page 136

The Clerk agreed to write to SODC Planning concerning the apparent conversion of an outside barn at the Citadel, Tidmore Lane for residential use. **CLERK**

Letter sent.

Mrs. Fiona Preston reported the destruction of TPO'd trees at Walker Close had taken place without consultation with the local council. Mr. Robin Peirce agreed to investigate the matter with the tree officer at SODC. The Clerk was asked to complain to the head of planning, Mr. Adrian Duffield. **RP/CLERK**

Letter sent

Removal of Clothes Bank – Page 137

IT WAS RESOLVED to have the Clothes Bank relocated in the village. Also the Clerk was granted permission to have the three recycling bins situated in the car park removed. **CLERK**

Three telephone calls to Mr. Kevin Matthews have not managed to get the bins removed despite his promises. Rang Sarah Luker (Kevin Matthews replacement) on 15th Sept. She agreed to sort out the matter. Completed – Bins now removed.

Correspondence – Page 138

- Reply from West London Aero Club

Clerk to ask West London Aero Club for permission to publish their letter in the Correspondent. **CLERK**

Letter sent. Chasing letter sent

Parking Notices on Village Hall – Page 139

It was agreed that two notices will suffice, one at each end of the Village Hall. Clerk to seek quotations. Also Clerk to inform the Village Hall Committee about this proposal. **CLERK**

Order sent.

Members of the Public – Page 139

The Clerk would acquire the necessary documentation and work with the Woodcote Conservation Group to collect witness statement and complete and submit the necessary documentation. **CLERK/SS**

Meeting with Sue Sandford. Copies of Evidence forms now available. Awaiting map of the Dean Woods paths.

Mrs. Fiona Preston agreed to contact a number of people including Mrs. Joy Aldridge, Mr. Mike Fulton, Mrs. Diana Haldine, Mrs. Jean Simpson and Mr. John Gant. **FP**

Chairmans Address – Page 140

Mrs. Fiona Preston raised the matter of progressing the Parish Plan actions. Mr. John Lynch agreed to get these actions expedited and to keep the monitoring document up to date. **JL**

Mr. Den Griffiths agreed to have a look at the web site and recommend any new ideas for its improvement. **DG**

Chairmans Address – Page 154

4.2 Complaints had been received over the large aerial activity over last weekend emanating from the Chiltern Air Field. The Chairman is aware that the Air Field is officially restricted as to the number of days it can operate and the number of planes allowed in the air – she suggests the Clerk write to SODC to get confirmation of these restrictions. Residents are particularly concerned about the aerobatics that take place. **CLERK**

4.4 Council agreed to Carol McDougal's request by letter to have a bouncy castle on Parish Council land at Wayside Green. The Clerk is to respond to her letter to the effect that the Council approves the use of its land for this purpose providing that she ensures the proper insurance is in place as the Council will not be held liable for an injuries that may be incurred during this activity and is asked to let the Council have a copy of the said insurance.

CLERK

Completed.

Other Planning – Page 155

6.3 The Clerk be asked to investigate the existence of a Summer House at the Post Office. **CLERK**

Completed

- 6.4** Concern was expressed about the SOHA development taking place at The Close entrance to the Village Green which appears to have blocked off the existing gate which allows emergency vehicles to gain access to the Green when necessary. Suggest the Clerk liaise with Sam Peates before writing to SOHA about this issue.

CLERK

Correspondence – Page 156

- 10.3** Letter from Thames Travel with regard to an incident on 19th August involving a tree on the Goring Road, located on the roadside at Folly Green, and a Double Decker bus. Some issue over responsibility for maintenance of the tree and the Chairman will speak to the Clerk in an effort to resolve the issue.

CLERK

Ongoing

Emergency Questions – Page 156

- 11.2** Concern was expressed about the hedge at Church Farm bordering the crossroads at the centre of the village causing site line obstructions. Clerk to ask for this to be cut back.

CLERK

Ongoing

- 11.3** The Vehicle Activation sign at the entrance to the Village located at the bottom of Tidmore Lane is not working and requires attention.

CLERK

Ongoing

- 11.4** John Lynch asked for Update to the Parish Plan to go on the Agenda for the next meeting regarding 1. Web Site and 2. Footpaths and Cycle Routes.

CLERK

Completed