

WOODCOTE PARISH COUNCIL

MINUTES of the Meeting of the Parish Council held in the Committee Room, Village Hall, Woodcote 17th September 2008.

PRESENT

Chairman	Mrs. Fiona Preston
Vice Chairman	Mrs. Karen Woolley
	Mr. Colin Edwards
	Mrs. Diana Hadaway
	Mr Ken Ison
	Mrs. Marilyn Maddock
	Mr. Robin Peirce (from 9.20pm)
	Mr. Peter Tyler
	Mr. Peter Woods

(1) **APOLOGIES**

Mr. John Lynch

(2) **TO AUTHORISE** the Minutes of the Parish Council meeting held on 3rd September 2008. **IT WAS RESOLVED** that the minutes be accepted and signed.

(3) **REVIEW OF ACTIONS**

(4) **MEMBERS OF THE PUBLIC ADDRESS THE MEETING**

Mr. Keith Ashby reported progress on the development at Little Acre, Beech Lane.

(5) **CHAIRMAN'S ADDRESS**

Mrs. Fiona Preston and Mrs. Karen Woolley agreed to meet with Mr. Adie Fordham and Mr. Ian Giles to discuss concerns about the cleaning of the Village Hall. **FP/KW**

(6) **PLANNING APPLICATIONS TO BE CONSIDERED**

P08/E0988 8 Whitehouse Road, Woodcote Replacement Detached garage.

IT WAS RESOLVED to recommend Approval.

(7) **PLANNING APPLICATIONS GRANTED, REFUSED AND OTHER PLANNING MATTERS**

PLANNING APPLICATIONS GRANTED

Parish Council
Recommendation

P08/E0736 St. Andrews South Stoke Road Refusal
P08/E0856 4 Goring Road Refusal

PLANNING APPLICATIONS REFUSED None

APPEALS

The Clerk was asked to complain to the planning authorities at SODC about their failure to provide notice to the Parish Council of the date of the public hearing on 14 Bridle Path. **CLERK**

Mr. Peter Tyler agreed to speak on behalf of the Council to the adjourned hearing on 8th September 2008. **PT**

(i) Mowforth House

Mrs. Karen Woolley reported the success of the public meeting held on 9th September 2008. They also updated the meeting with the outcome of the round table discussion they had had with SOHA and SODC concerning a proposal to refurbish or replace Mowforth House. An agreed press release was available to the councillors. Mrs. Woolley had received a quotation from the ORCC of £2000 - £2500 to assist with a survey of housing requirements for the local active elderly.

The Clerk agreed to send a thank you note to Mrs. Gloria McAdden for running the sound system for the public meeting. **CLERK**

(ii) 14 Bridle Path

Mr. Peter Tyler and Mr. Colin Edwards reported on the public enquiry they attended on 8th September 2008. The expected outcome is that the applicant will be granted permission to operate their business on the site but with certain conditions to reduce noise nuisance.

(8) FINANCE

(i) Payments in September 2008

The following payments were agreed:

2917	Mr. Jordan	Sep '06 Pay Adj.	60.00
2918	Mr. Fordham	Sep '06 Pay Adj.	60.00
2919	Mr. Giles	Sep '06 Pay	416.16
2920	DJ Scott	Office Refurbishment	30.00
2921	Mr. Jordan	Jugs/Glasses	52.00
2922	Open Spaces Soc.	Subs 08/09	30.00
2923	Woodcote Com. Centre	Room Hire	44.00
2924	Berinsfield	Grass Cutting	915.14
2925	ONC	Desk/Chair	299.63
		Total	£1,906.93

(9) PARISH PLAN STEERING GROUP

Mrs. Preston agreed to send out the individual councillor's responsibilities. **FP**

(10) REPORTS FROM COMMITTEES

- (i) Village Hall Management Committee
Mr. Ken Ison referred to his previously distributed report. There were no questions.

- (iii) Village Green Committee
Mr. Peter Tyler reported that the Village Green Committee had refurbished the path next to the Primary School and put new locks on the gates. The committee thanked the council for providing a donation of £1900. The committee had a rota of 10 people to safety check the play equipment. The clerk agreed to ascertain the cost of installing two more litter bins. Two picnic tables were also proposed.

(11) CRIME REDUCTION WORKING GROUP

Mr. Peter Tyler reported that OCC's Peter Ronald had still not produced a plan for the memorial cross roads.

(12) ALLOTMENT MEETING

The allotment meeting agenda for 7th October 2008 was agreed.

(13) OFFICE REFURBISHMENT

The Clerk reported progress on the office refurbishment. It was agreed that he could proceed to order a new computer system and a wooden filing cabinet.

(14) CORRESPONDENCE RECEIVED

The following Correspondence was noted except where specifically annotated.

A.

- CPRE Ann Lidiard Memorial Lecture
- Consultation on Travellers
- SODC Declaration of Interests
- SOFO Soldiers in Oxfordshire

Send copy to Mrs. Mary Hulbert.

CLERK

- ORCC Presentation of awards
- Pangbourne Medical Practice
- Richard Farmer Mowforth House
- Tom Cottrell Trees

The quotation for tree work at Wayside Green was accepted.

- Ken Poyser Mowforth House
- Mr Olliver Mowforth House

B. For information, Not Requiring Action

- Home2School Autumn
- Guide to Road Safety in Oxfordshire
- OCC Highways Acknowledgement
- Standards Committee Minutes
- OCC Highways Acknowledgement

(15) EMERGENCY QUESTIONS TO THE CHAIRMAN

It was agreed that three councillors should attend the Calor Village of the Year presentation. Clerk to send in the booking form. **CLERK - done**

Mr. Ken Ison and Mr. Peter Tyler advised the meeting that the £1000 grant from Calor for winning the village of the year competition would be spent on new village signs and a donation to the Health Centre. **IT WAS RESOLVED** to spend £187.00 + VAT on new village signs and the remainder of the £1000 grant to be donated to the Health Centre.

Mr. Peter Tyler and Mr. Ken Ison presented the proposed new village signs to be affixed to the traffic calming gates. The clerk agreed to order them. **CLERK - done**

The meeting closed at 10.12 p.m.

..... CHAIRMAN

..... DATE

OUTSTANDING ACTION LIST – 17th September 2008

Crime Reduction Working Group – Page 123

The Clerk was asked to write to highways requesting that the Crossing Patrol at the memorial cross roads should be reinstated. **CLERK**

Interviewing of 3 applicants now in progress.

Review of Allotment Actions – Page 135

Mr. Poyser and Mr. Wilcox will cut the hedge adjacent to the BT Telephone Exchange.

KP/AW

Traffic Calming Gates – Page 147

Mr. Adie Fordham, the Facilities Manager agreed to clean and paint the traffic calming gates. **AF**

Areas cleared of grass and shrubs.

Chairmans Address - Page 2

With regard to Planning Applications, the Chairman reminded the Council that they would be well advised to consult with the Planning Officers at SODC, talk through the plans with them and in addition talk to the neighbours of the property submitting the application. The Administration Group would produce a checklist for dealing with Planning Applications which would be added to each Councillor's information pack.

ADMIN GROUP

Correspondence – Page 4

- SODC Open Space and Recreation Study

Mr. Peter Tyler agreed to look at the document and report back at the next meeting. **PT**

Sign at Greenmore – Page 25

Following a request from the Conservation Group for a Dog Hygiene Sign at the entrance to Greemore Ponds the Clerk was asked to contact SODC to ascertain if such a sign was available. **CLERK**

Request sent. Awaiting reply.

Chairmans Address – Page 30

Because of the continuing health problems of the Cleaner/Caretaker, Mrs. Fiona Preston reported that the Council has requested an Occupational Health Report for Mr. Ian Giles from Pangbourne Medical Practice. Mr. Adrian Fordham, Mr. Giles' immediate manager, advised the meeting accordingly. It was agreed that Mrs. Fiona Preston and Mrs. Karen Woolley be delegated to read the document, once received, and make recommendations to the Council accordingly.

FP/KW

It was reported that Woodcote village sign were missing at the south end of Goring Road. Clerk to get it re-installed. **CLERK**

Conversations with Peter Tyler indicate that he and Ken will put up a Village of the year sign instead.

Chairmans Address – Page 34

Mrs. Fiona Preston reported her meeting with Bob Burgess of OCC Highways. Although Highways was responsible for clearing weeds around granite setts it was clear they were not going to do it. She recommended that an article be put in the Correspondent advising residents to spray these weeds at their own risk. **DH**

The Clerk was asked to write to Mr. Burgess to summarise the discussion concerning flooding and granite setts in the village. **CLERK**

Telephone reply from Mr. Burgess. The department is very busy dealing with flooding around the county. Relief for flooding at Beech Lane, Wood Lane Greenmore and Shirvells Hill has been put into the system. Highways will deal with repair of some granite setts in Beech Lane and Greenmore but will only deal with specific requests for other repair around the village. This work will not take a high priority.

Also the Clerk was asked to approach a gardening company to obtain a quotation for the spraying of granite setts. **CLERK**

The Clerk was asked to complain to the planning authorities at SODC about their failure to provide notice to the Parish Council of the date of the public hearing on 14 Bridle Path.

CLERK

Crime Reduction Working Group – Page 36

Mrs. Linda Richards, the local PCSO, attended the meeting to field a complaint from Mr. John Lynch regarding the issue of a parking ticket in West Chiltern. She advised the meeting that although she used discretion in such cases, this particular individual had been warned twice for obstructing the pavement and it was a complaint transmitted to OCC highways that was passed to her Area beat officer, Barbara Taylor that caused the ticket to be issued. It was agreed that an article needs to be put in the Correspondent

concerning illegal parking in Woodcote.

DH

Car Park Gates – Page 37

The Clerk to seek advice from OCC Highways and OALC about ways of locking the car park at nights.

CLERK

Neither OCC or SODC have any advice on the subject.