

WOODCOTE PARISH COUNCIL

MINUTES of a Parish Council meeting held in the Committee Room, Village Hall Woodcote 20th October 2010, commencing 7.30pm.

PRESENT

Chairman	Mrs. M. Edmonds Mr. J. Lynch Mr. C. Edwards Mr. A. Allen Mr. K. Grady
Parish Clerk	Ms. Jenny Welham

1.To Receive Apologies For Absence

Mr. Peter Stevenson. Mrs. D.Hadaway. Mr. P. Tyler

2. To Receive Declarations of Interest

None.

3. Public Forum

Mr. D. Broadbent to speak on the Playground inspection. Mrs. S. Harrison who has expressed interest in the vacancy for Parish Councillor.

4. To Approve Minutes of Meeting held on 6th October 2010

Minutes of 6th October, Approved.

5. Matters arising from those Minutes not on the Agenda Elsewhere

Councillor Lynch requested the email from a local resident regarding overgrown areas to a local footpath be noted. Clerk advised this can be covered under agenda item 12 Village Mapping.

6. Chairman's Report

The Chairman reminded Councillors to always address other Council members during the meetings and not to make speeches to the public who are present

7. Planning

7.1 Applications

P10/E1526 Two Storey side and rear extension Denver House Beech Lane Woodcote RG4 9LS.

Councillor Grady expressed a personal interest so will abstain from voting.

Application passed to Councillor Stevenson who was unable to review due to a business trip so had passed it to Councillor Allen.

Chairman Edmonds noted that the application was a near neighbour to her, so **it was resolved** that this application should be presented at the next meeting when more Councillors present. It was noted that the Clerk had already requested an extension.

7.2 Applications Granted by SODC:

P10/E0880 Demolition of existing hanger & replacement with 3 smaller hangers. The Airstrip Whittles Farm Mapledurham. GRANTED.

7.3 Applications Refused BY SODC:

NONE.

7.4 Other Planning Matters.

Letter from SODC re Enforcement Ref EE05/095. Land to the south of Tidmore Lane and to the north of Reading Road, Woodcote.

Content of the letter read to the meeting by the Chairman, SODC advised it is not a matter considered expedient to pursue at this time and the investigation is now closed.

Proposed SOHA Redevelopment former Queens Bus Depot Long Toll. Clerk had received confirmation by letter from SOHA's Mr. S. Lynch confirming that he is going to proceed to present the initial scheme to the local residents and had suggested the Village Hall for such a meeting. Clerk had responded giving details of the Booking Manager and also requested details of how SOHA will circulate details about the meeting. Clerk to request information regarding the proposed details and advertisement of this meeting.

Letter received from Mr. Griffiths requesting permission to change the access to the rear of his property as the existing access will be blocked when he erects a new workshop. SODC have confirmed that Planning permission for the workshop is not required also planning is not required for a new gate in the boundary fence. Councillor Tyler inspected this property and had handed his written recommendations to the Clerk prior to the meeting. **It was resolved** that access be approved with the condition that it is for pedestrian use only. Clerk to write a letter to Mr. Griffiths with the Parish Council's conditions.

8. Finance

Cheque	Payee	Amount £)	Date	Reason
3204	SLCC (Charles Arnold Baker)	£58.00	20.10	8th edition
3205	Newsquest Oxford	£117.50	20.10	Tender ad
3206	Petty Cash	£100.00	20.10	Petty Cash
3207	J. Welham	£632.83	20.10	October salary

APPROVED

To Note Receipts

Woodcote Football Club annual payment £210.00 Noted.

8.1 Quotations/Grants received for approval

Quotation from Berinsfield to cut down the overgrown shrubbery and brambles in the Corner of West Chiltern Cost £95.00.

Councillor Lynch noted that someone had already cut this back but not completely.

Approved.

8.2 Bank Mandate

Previous Bank Mandate to add new Councillors had been presented but not actioned as the paperwork was incomplete. Clerk presented the new paperwork which was signed and approved.

9. Village Green Report/Playground Inspection Report

Mr. D. Broadbent reported that this year's Playground Inspection had been completed and that Folly Field was considered Low Risk and Reading Road Playground considered Medium Risk.

Reasons for the Medium risk being the uneven ground in some of the play area and the non closure of one of the gates. Both of these matters are in hand and where already being dealt with, the uneven ground tarmac is being considered and the gate needs repositioning. Further notices are going to be posted to stress that the area is for children. Some of the actual play equipment is damaged which was not noted in the inspection report, however the damage is being investigated and Mr. Broadbent reported that he has managed to get a considerable amount of repairs free of charge from the suppliers despite the equipment being out of the 1 year warranty. The Chairman thanked him for his efforts and hard work.

An email from a local resident had been sent to the Clerk and subsequently to Mr. Broadbent detailing an accident and subsequent injury to her child from one of the playground gates swinging back and hitting the child in the face. The pictures were shown to Councillors.

Mr. Broadbent reported that the gates are supplied specifically for playgrounds, and he had investigated costs for installing a damper on the three gates, **It was resolved** that the Parish Council discuss the Playground maintenance as an Agenda item at a future meeting.

The Village Green meeting had been cancelled due to illness therefore no report.

Mr. Broadbent left the meeting.

10. 2011/2012 Budget Planning

Current Budget figures for this financial year, with forecast to year end had previously been circulated to Councillors. Initially it was agreed that the precept amount remain the same as current year. The Chairman had calculated some projected figures for the 2011/12 budget amounts to be checked and agreed line by line. Councillor Lynch proposed that the Council should have a shared vision and prioritise the areas and themes that will be developed and require funding and grants with reference to the Parish Plan. Examples quoted being Youth, Care in the Community, Traffic, Care and maintenance of the Village.

Councillor Grady suggested that a representative from the Citizens Advice Bureau attend a meeting to detail how they use the funding that is donated by the Parish Council, it was pointed out that the timeline for the budget planning was getting tight and that this may not be achievable.

It was agreed that the Budget planning be an Agenda item at the next meeting and that Councillors in the meantime prepare some predictions and inputs to the areas they feel require attention next Financial Year including major items.

Clerk to work on projections for the Administration items for next year.

11. Core Strategy

Emails from SODC had previously been circulated to the Councillors. The Chairman read out brief details from the written correspondence and requested if the response should be one response from the Parish Council or if individual councillors should record their response online. Councillor Edwards felt that each person would have their own views so one response from the Council was unlikely to be achieved without many hours of debate. The Workshop meeting on the 14th October had not been attended by a Parish Council representative.

It was resolved that each Councillor respond online with their individual replies, the closing date is 29th October 2010.

12. Village Maps

Councillor Lynch circulated the village maps the following areas where designated to Councillors.

South Stoke Road/Oxford Road, Wayside Green. Councillor Grady and Hadaway.

West Chiltern/Bridle Path/ Whitehouse Road. Councillor Lynch.

Beech Lane/Behoes Lane/ Wood Lane. Councillor Tyler.

Greenmore/Oakdene/Croft Way. Councillor Stevenson.

The Close/Grimmer Way. Chairman Edmonds.

Goring Road Councillors Edwards and Allen.

Reading Road/Tidmore Lane Currently unallocated awaiting new Councillor.

Councillor Lynch agreed to look at the area of overgrown shrubbery on the footpath at the back of West Chiltern raised on an email from a resident and report back.

13. Village Hall Report

Councillor Grady had attended the last meeting, nothing of note to report.

14. Other Matters to be raised with the Chairman

None raised.

15. Correspondence

1. Email from M. Maddox – asking for action to clear an overgrow area to a local footpath. Already dealt with under Agenda item 12 Village maps, Councillor Lynch to investigate and report back.

2. Letter Re Electoral Review of Oxfordshire – asking for initial representations by 22nd November. Noted Clerk to circulate to Councillors for individual response online.

3. Letter from Oxfordshire Playing Fields Association – invitation to AGM & retirement event. Noted.

4. Letter from National Air Traffic – re airspace change proposals. Details given to the Council no further action is being taken as the air traffic has reduced since 2008. Noted.

5. Report & note from CPRE – re AGM and talk, asking for representative from Woodcote PC to attend. Posted already displayed on notice board. Noted.

6. Letter from SLCC – Chairman gave brief details of the letter regarding Clerk Training. Noted

(Councillor Lynch left the meeting at 10pm)

16. Confidential Matter Staff Salary review (follow up discussion)

(The Clerk left the meeting for this Item.)

The Chairman had contacted OALC (Oxfordshire Association of Local Councils) it was agreed that their advice be taken and await the outcome of the spending cuts and any further salary review be held until next year.

The meeting was declared closed at 10:20pm.

17. To note date of the next meeting: Wednesday 3rd November 2010.

Signed: _____ Chairman/Date _____