

WOODCOTE PARISH COUNCIL

MINUTES of the Meeting of the Parish Council held in the Pavilion Room, Village Hall, Woodcote 21st October 2009.

PRESENT

Chairman	Mrs. Fiona Preston
	Mrs. Maureen Edmonds
	Mr. Den Griffiths
	Mr. John Lynch
	Mrs Marilyn Maddock
	Mr. Robin Peirce
	Mr. Peter Tyler

(1) APOLOGIES

Vice Chairman	Mrs. Diana Hadaway
	Mr. Colin Edwards

(2) TO AUTHORISE the Minutes of the Parish Council meeting held on 7th October 2009.

IT WAS RESOLVED that the minutes be accepted and signed.

(3) REVIEW OF ACTIONS see Appendix.

(4) MEMBERS OF THE PUBLIC ADDRESS THE MEETING

Following a recommendation from Mrs. Sue Vaughan of Woodcote Primary School the Council agreed to consider installing a barrier at the end of the car park to safeguard children walking onto the car park.

(5) CHAIRMAN'S ADDRESS . None

(6) PLANNING APPLICATIONS TO BE CONSIDERED

P09/E0934 33 Whitehouse Road Woodcote Erection of 3 x two bed and 1 x three bed dwellings

IT WAS RESOLVED to recommend Refusal for the following reasons:
Overdevelopment of the site. Spoils the setting of neighbouring cottage. Creates parking problems near to post office and bus stop. Policy H4 (ii) and (iii) apply.

P09/E0943 18 Grimmer Way Proposed conservatory to rear elevation

IT WAS RESOLVED to recommend Approval.

P09/E0991 Olga Mowforth House Woodcote Construction of 12 older persons flats to replace Olga Mowforth House, construction of 10 houses with 16 flats with associated parking.

Mrs Marilyn Maddock declared an interest in the development and left the meeting.

IT WAS RESOLVED to recommend Approval with the following comments: (i) development could cause traffic problems down Wood Green and (ii) would like to see more shared ownership of SOHA properties.

P09/E1029 Crestwell House Beech Lane Woodcote Demolition of existing single storey rear extension and erection of two storey and single storey side and rear extensions. Erection of a porch.

IT WAS RESOLVED to recommend Approval with the following comments: New extension should be built in the same materials.

(7) PLANNING APPLICATIONS GRANTED, REFUSED AND OTHER PLANNING MATTERS

None

(8) FINANCE

(i) Payments in October 2009

The following payments were agreed:

3070	Mr. Jordan	Oct '09 Pay	57.42
3071	HM Revenue		453.69
3072	Woodcote Conservation	Donation	100.00
3073	Active Risk Mgmt	Security Check	240.00
3074	Allum Signs	Parking Signs	46.00
3075	Mrs. Preston	Chairs Expense Q2	30.00
DD	BT Direct Debit	Telephone Charge	22.00
DD	Thames Water		11.00
DD	AOL		15.93
SO	Mr. Jordan	Oct '09 Pay	740.30
SO	Mr. Fordham	Oct '09 Pay	633.40
SO	Mr. Giles	Oct '09 Pay	173.56
		Total	£2,523.30

(9) REPORTS FROM COMMITTEES

(i) Village Hall Management Committee Postponed to next meeting

(ii) Village Green Committee Postponed to next meeting

(10) **OFFICE REFURBISHMENT** Postponed to next meeting

(11) **CAR PARK SECURITY** Postponed to next meeting

(12) **CORRESPONDENCE RECEIVED**

The following Correspondence was noted except where specifically annotated.

A.

- SODC Adopt a Telephone Kiosk

B. For Information, Not Requiring Action

- Open Spaces Autumn 2009
- The Playing Field Autumn 2009

(13) **EMERGENCY QUESTIONS TO THE CHAIRMAN** None

Meeting closed at 10.30 pm

..... CHAIRMAN

..... DATE

OUTSTANDING ACTION LIST – 21st October 2009

Chairmans Address - Page 2

Following a very low attendance at the Annual Parish Meeting the Council considered ways of promoting the meeting next year. It was reported that Mr. Peter Tyler had a contact that could supply banners that could be used to advertise the meeting. **PT**

Ongoing

Other Council Matters – Page 136

Mrs. Fiona Preston reported the destruction of TPO'd trees at Walker Close had taken place without consultation with the local council. Mr. Robin Peirce agreed to investigate the matter with the tree officer at SODC. The Clerk was asked to complain to the head of planning, Mr. Adrian Duffield. **RP/CLERK**

Completed Letter sent.

Removal of Clothes Bank – Page 137

IT WAS RESOLVED to have the Clothes Bank relocated in the village. Also the Clerk was granted permission to have the three recycling bins situated in the car park removed.

CLERK

Three telephone calls to Mr. Kevin Matthews have not managed to get the bins removed despite his promises. Rang Sarah Luker (Kevin Matthews replacement) on 15th Sept. She agreed to sort out the matter. Second phone call to Sarah Luker on 23rd Sept. answerphone.

Completed – Bins removed.

Correspondence – Page 138

- Reply from West London Aero Club

Clerk to ask West London Aero Club for permission to publish their letter in the Correspondent. **CLERK**

Letter sent. Chasing letter sent 23rd Sept 2009. No reply.

Parking Notices on Village Hall – Page 139

It was agreed that two notices will suffice, one at each end of the Village Hall. Clerk to seek quotations. Also Clerk to inform the Village Hall Committee about this proposal.

CLERK

Completed – Notices in place.

Members of the Public – Page 139

The Clerk would acquire the necessary documentation and work with the Woodcote Conservation Group to collect witness statement and complete and submit the necessary documentation. **CLERK/SS**

Evidence Forms with Guidance Map now available through the office delivered to Library.

Mrs. Fiona Preston agreed to contact a number of people including Mrs. Joy Aldridge, Mr. Mike Fulton, Mrs. Diana Haldine, Mrs. Jean Simpson and Mr. John Gant. **FP**

Chairmans Address – Page 140

Mrs. Fiona Preston raised the matter of progressing the Parish Plan actions. Mr. John Lynch agreed to get these actions expedited and to keep the monitoring document up to date. **JL**

Actions now put on Council Action List.

Chairmans Address – Page 140

Mr. Den Griffiths agreed to have a look at the web site and recommend any new ideas for its improvement. **DG**

Ongoing

Chairmans Address – Page 154

4.2 Complaints had been received over the large aerial activity over last weekend emanating from the Chiltern Air Field. The Chairman is aware that the Air Field is officially restricted as to the number of days it can operate and the number of planes allowed in the air – she suggests the Clerk write to SODC to get confirmation of these restrictions. Residents are particularly concerned about the aerobatics that take place. **CLERK**

Ongoing

Other Planning – Page 155

6.4 Concern was expressed about the SOHA development taking place at The Close entrance to the Village Green which appears to have blocked off the existing gate which allows emergency vehicles to gain access to the Green when necessary.

Suggest the Clerk liaise with Sam Peates before writing to SOHA about this issue.

CLERK

Correspondence – Page 156

- 10.3** Letter from Thames Travel with regard to an incident on 19th August involving a tree on the Goring Road, located on the roadside at Folly Green, and a Double Decker bus. Some issue over responsibility for maintenance of the tree and the Chairman will speak to the Clerk in an effort to resolve the issue.

CLERK

Letter sent to Darren Hemmings OCC. Holding letter sent to Thames Travel.

Emergency Questions – Page 156

- 11.2** Concern was expressed about the hedge at Church Farm bordering the crossroads at the centre of the village causing site line obstructions. Clerk to ask for this to be cut back.

CLERK

Letter sent. Completed VAR now visible.

- 11.3** The Vehicle Activation sign at the entrance to the Village located at the bottom of Tidmore Lane is not working and requires attention.

CLERK

VAR is working.

Members of the Public – Page 165

Mr. Tom Booker reported noise at midnight caused by youngsters misbehaving in the village car park opposite Church Farm. Glass bottles were smashed and dangerous glass was left on the entrances to the car park. The Clerk was asked to write to the police about this matter and the transfer of a PCSO to Sonning Common. He was also asked to put the security of the car park on the next agenda.

CLERK

Completed – letter sent to Police.

Correspondence – Page 167

- SODC TPO'd trees

The Clerk to reply (copies to Mr. Robin Peirce and John Howell MP) expressing disappointment in the attitude of the District Council to not being consulted on the issue particularly in view of SODC's own communication guidelines.

CLERK

Completed – Letter sent

- Mr. and Mrs. Eastgate Car damage.

It was agreed that the Council would not accept responsibility for this damage. Clerk to write explaining that there were notices posted by the Council and the cricket team making this clear. **CLERK**

Completed – letter sent.

- SBP Chapman Stevens Thames Travel Damage Claim

It was agreed that the Council accept no responsibility for this damage. Clerk to reply accordingly. **CLERK**

Completed – letter sent.

Emergency Questions – Page 168

The Council asked the Clerk to write explaining the role of the Council as custodian trustees and expressing the view that it would not support the signing of such a long lease time. The funding request should be directed to the Village Hall Committee.

CLERK

Completed – letter sent

Parish Plan Actions

- | | |
|---|--------------|
| Publicise sources of information and support energy saving in the home | DH |
| Create more cycle racks and establish safe cycle routes | PT |
| Produce local footpath map and walks guide | |
| Monitor and maintain paths | PT |
| Audit buildings of interest, identify document photograph listed and otherwise | FP/RP |
| Document the design and density of Woodcote's present build character within AONB | FP/RP |
| Create a village Housing Development report | FP/RP |
| Create awareness through the creation of a know your village campaign | FP/RP |
| Establish one or more conservation areas in the village by using the correspondent and other media to initiate discussion on suitable locations and follow through proposals. | (KW) |
| Ensure one on line communication for the village through a single portal. Ensure information is updated monthly | DH |

Encourage development of website to include more relevant content such as the Village directory and contents of the correspondent. **DH**

Reformat Village Directory
Consider supplementing by production of essential data on postcards. **DH**

Support residents to set up neighbourhood watch schemes. **JL/CE/PT**

Support Youth Worker and improve links with Langtree Schools in order to reduce levels of drug and alcohol abuse. **MM/RP**

Encourage Children to walk or cycle to school, consult parents and staff for workable ideas. **DH**