

# WOODCOTE PARISH COUNCIL

**MINUTES** of a Parish Council meeting held in the Committee Room, Village Hall Woodcote 17th November 2010 commencing 7.30pm.

## **PRESENT**

Chairman	Mrs. M. Edmonds
Vice Chairman	Mrs. D. Hadaway
	Mr. J. Lynch
	Mr. P. Tyler
	Mr. K. Grady
	Mr. C. Edwards
	Mr. P. Stevenson
	Mrs. S. Harrison
	Mr. R. Peirce
Parish Clerk	Ms. Jenny Welham

## **1.To Receive Apologies For Absence**

Mr. A. Allen.

## **2. To Receive Declarations of Interest**

None

## **3. Public Forum:**

No members of the public present.

## **4. To Approve Minutes of Meeting held on 3<sup>rd</sup> November 2010**

Minutes of 3<sup>rd</sup> November, Approved.

## **5. Matters arising from those Minutes not on the Agenda Elsewhere**

Councillor Lynch requested when the letter he had submitted regarding planning for the House behind 4 Goring Road would be discussed. Clerk advised this would be discussed under Agenda Item 8.4 Other Planning Matters.

Councillor Tyler reported that he had spoken to the Village Green Committee regarding the charges made to the Sports Clubs and they had confirmed that no money is paid only to the Village Hall. This matter was further explained that the question raised was the charges made by Woodcote Parish Council to the Football Club and Cricket Club, invoices sent to Mr. S. Peates. Councillor Tyler to discuss with Mr. Peates and report back.

Chairman Edmonds reported that The Henley Standard had been in touch regarding the ceremony at the War Memorial asking why Mr. Nutt had laid a wreath, she told them this was a tradition and requested they contact Councillor Tyler for further background information. Councillor Tyler reported that they had not been in touch.

## **6. Chairman's Report**

The Chairman reminded Councillors that the time was approaching when she would stand down and invited Councillors to express their interest in becoming Chairman to the Clerk who could furnish them with information on the duties of the Chairman.

## **7. Budget**

### **7.1 To approve the Budget**

Councillor Grady reported on the work that had been carried out regarding the proposals for the Youth Club and requested that this Agenda item be discussed after Ann Stevenson had arrived and given her report on the proposals and funding required. It was resolved to agree.

*(7.50pm Ann Stevenson arrived)*

## **8. Planning**

### **8.1 Applications**

None

### **8.2 Applications Granted by SODC:**

**P10/E1260** Little Acre Beech Lane Woodcote conversion of existing attic to habitable accommodation to include roof lights to bedrooms on the south west elevation roof light to bathroom on the south east elevation and roof light to shower room on the north west elevation.

**P10/E1343/EX** Extension of time to P05/E0906 First floor extension to rear, erection of porch to front. Deer House, Beech Lane, Woodcote.

### **8.3 Applications Refused by SODC:**

None

### **10. Youth Club/Youth Worker** – Update on proposal from Councillor Grady. Discuss funding.

Councillor Grady introduced Ann Stevenson who recently has become involved on the Youth Club Committee and also works with the local schools. A report was passed to all the Councillors outlining the new proposals for the Woodcote Youth Club and detailing the points and the agreed involvement of Langtree School. Staff from the school have agreed to be involved and help “staff” the Youth Club and a full time Youth Worker is to be recruited. The Head of Langtree School Mr. R. Holroyd is very supportive of the new project and has agreed that all administration and staff payroll will be handled by the School. The new Youth Club format is proposed to start January 2011, providing the issues regarding other clubs using the facilities and the use of toilets can be addressed in time.

Councillor Lynch asked questions regarding the other clubs that use the Village Hall facilities and possible clash of times to use the venue. This is currently being addressed.

Councillor Harrison asked what the Youth Worker’s role would actually cover and also what plans had been made for Youths who live outside of Woodcote arriving and causing problems while waiting for buses etc.

The New Youth Workers role is still being defined and full description of the role will be available when defined. New stricter ground rules similar to those used by Langtree School are to be introduced for all members of the Youth Club to introduce more discipline, consistent disruptive members will be expelled.

Councillor Tyler reported that Woodcote Football Club had a strong ethic to work with the Youth of the village interested in Football, they had recently been awarded the Standard Charter for this work from the Football Association, the FA Youth Training Officer for Oxfordshire had presented the award recently, The Parish Council recognised this achievement.

Councillor Edwards thanked Councillor Grady for attending these meetings on his behalf and suggested he continued with his involvement from now on.

The funding request for the rest of this Financial Year (31<sup>st</sup> March 2011) is £3876.75.

The funding requested for Financial Year 1<sup>st</sup> April 2011 – 31<sup>st</sup> March 2012 is £9678.00

Councillor Lynch proposed that the £7000 in this current year’s budget could cover the £3876.75 amount and the balance from the £7000 be carried over into next financial year to make up the difference to the £8000 already proposed in the budget to the required amount of £9678.00.

This proposal was seconded **it was resolved to Approve** this funding amount.

The Parish Council thanked Ann Stevenson for her report and hard work on this project and also thanks given to Councillor Grady. Anne Stevenson then left the meeting.

Appendix One attached to these minutes gives the detailed Report with funding breakdown.

### **7.1 To approve the Budget**

Approved.

### **7.2 To agree the Precept**

It was resolved that the Precept figure would not increase from last year.

Approved.

#### **8.4 Other Planning Matters**

Letter from SODC regarding the Planning Application Appeal to the proposed development for conversion of the Old Pump House into a two storey three bedroom dwelling and erection of a detached double garage. Also copy of a letter from Mr. F. Dixon a planning consultant in regard to this appeal was read to the Councillors. This planning had been refused by the Parish Council and SODC, **it was resolved** that the Clerk to write to SODC reiterating our reasons for the refusal.

Letter from Mrs. S. Waite of West Chiltern regarding the strip of land to the rear of 4 Goring Road in West Chiltern. A recent planning application for a two storey 3 bedroom house in the garden to the rear of 4 Goring Road had been withdrawn, the application plan gained access to the proposed site across this strip of land. The letter was suggesting that the residents of West Chiltern approach the Crown who currently own the land to purchase this strip.

Councillor Lynch had received a copy of this letter as he resides in West Chiltern and he had not responded until discussions with the Parish Council He proposed that the Parish Council approach the Crown and suggest this strip of land be passed to Woodcote Parish Council as we have maintained it for at least 20 years. **It was resolved** that the Clerk make this approach and report back. Councillor Lynch to draft a letter in reply to Mrs. Waite for the Clerk to send .

**9. Finance** To approve payments. To note receipts.

Cheque	Payee	Amount £)	Date	Reason
3214	Swiftclik	£140.13	20.11	New printer & cable
3215	Berinsfield	£886.44		October grass cuts
3216	SG Creative	£120.00		Web maintenance
3217	J. Welham	£730.20		November Salary

**APPROVED**

**Note Receipts – None.**

#### **9.1 Quotations/Grants received for approval**

None.

#### **11. Village Hall Committee Report**

Councillor Grady had attended the meeting and said nothing of major note to report. Councillor Tyler commented that there had been mention of the £2000 Match Funding amount from the Parish Council to the Village Hall Committee. This amount is in the budget, Clerk to check if been paid and report.

#### **12. Village Green Report**

No report as the next meeting is later in this month.

#### **13. Other Matters to be raised with Chairman**

Councillor Tyler raised his concern regarding the Larch Trees in Wood Green being covered with ivy. He stated that he had raised this with a resident in Wood Green before and suggested that the Parish Council write to all the residents of Wood Green requesting that girdling work is carried out to preserve these trees as the residents jointly own the green and trees. **It was resolved** that the Clerk make contact with Marilyn Maddocks who is believe to be on the Wood Green committee to raise this issue before writing to all residents.

Councillor Lynch asked if any members had watched the previous Sunday's Country File as it had featured Ipsden Aerodrome. Some of the Councillors had seen the programme, he suggested every Councillor try to watch it if possible on BBC Iplayer.

*(Councillor Pierce arrived 9pm)*

**14. Correspondence**

1. Email from resident – requesting facility for a skate park be discussed by Council. Noted, Clerk to reply suggesting the writer contact the Youth Club with his ideas for inclusion in their proposals for early next year.
2. South & Vale Carers Centre – requesting a funding donation. Noted, clerk to reply.
3. Letter From British Legion – thanking Council for poppy appeal donation. Noted.

**15. To note date of the next meeting: Wednesday 1<sup>st</sup> December 2010.**

Chairman closed the Meeting at 9.14pm

Signed: \_\_\_\_\_ Chairman/Date \_\_\_\_\_

