

WOODCOTE PARISH COUNCIL

MINUTES of the Meeting of the Parish Council held in the Committee Room, Village Hall, Woodnote 19th November October 2008.

PRESENT

Chairman	Mrs. Fiona Preston
Vice Chairman	Mrs. Karen Woolley
	Mr. Colin Edwards (From 7.45 pm)
	Mrs. Diana Hadaway
	Mr. John Lynch
	Mrs. Marilyn Maddock
	Mr. Robin Peirce
	Mr. Peter Tyler
	Mr. Peter Woods

(1) **APOLOGIES** None

(2) **TO AUTHORISE** the Minutes of the Parish Council meeting held on 5th November 2008.

Amendment: Page 60 “Mrs. Fiona Preston had written to John Howell MP thanking him for his supporting letter following the public meeting on Mowforth House.” To read “Mrs. Fiona Preston had written to John Howell MP thanking him for his supporting letter following Woodcote’s success in the Oxfordshire Village of the Year Competition.”

IT WAS RESOLVED that the minutes be accepted and signed as amended.

(3) **REVIEW OF ACTIONS**

The Clerk reported that there were three people interviewed for the traffic patrol post one had withdrawn, one had no references and one was thought unsuitable. The Clerk was asked to put a flyer in the next correspondent advertising the post. **CLERK**

(4) **TO ADJOURN THE MEETING**

Mr. Tom Booker of Church Farm provided proposals for demolition and replacement of industrial buildings at Church Farm.

Mr. Sam Peates asked the Council if there was room on the allotment area to provide storage for a cricket net. Mrs. Fiona Preston and the Clerk agreed to meet with Mr. Peates at the allotment site to establish the best place for the nets to report to the next Council meeting. **FP/CLERK - done**

(5) CHAIRMAN'S ADDRESS

Mrs. Fiona Preston had received a request from Dr. Stephen Richards to support his objection to the proposal for an additional pharmacy in the village. The Clerk was asked to write to the NHS trust advising that there was no requirement for an additional pharmacy in a village of this size. **CLERK - done**

Further to the email from Mr. Chris Quinton, Chairman of the VHMC, **IT WAS RESOLVED** to terminate the Cleaning Contract between the parties forthwith by mutual agreement. **CLERK - done**

The Clerk was asked to send a copy of the last letter to VHMC regarding the role of the cleaner Mr. Ian Giles to all the councillors. **CLERK - done**

Mrs. Preston said she had studied the proposed Easement Contract and recommended it be agreed. **IT WAS RESOLVED** to sign the proposed Easement Agreement and send to the County Highways Dept. **CLERK - done**

(6) PLANNING APPLICATIONS TO BE CONSIDERED

P08/E1048 Rodlynter, Beech Lane, Woodcote. Removal of existing store extension. New two storey rear extension and front porch. (As amended by RL P5A Rev A, RL P6A Rev A and RL P100)

IT WAS RESOLVED to recommend Approval.

(7) PLANNING APPLICATIONS GRANTED, REFUSED AND OTHER PLANNING MATTERS

P08/E1072/RET	39 The Close	Parish Council Recommendation Approval
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PLANNING APPLICATIONS REFUSED None

Mrs. Karen Woolley reported a meeting with Mr. Jonathan Ede, SOHA and SODC concerning development proposals to provide a replacement for Mowforth House and additional dwellings at the Folly. Mrs. Maddock declared an interest and took no further part in the discussions. The Council expressed the view that the replacement accommodation to Mowforth House should provide 24 units rather than the 12 units proposed.

(8) FINANCE

(i) Payments in November 2008

The following Payments were agreed:

2960	Mr. Fordham	Nov '08 Pay + O/T	260.14
2961	Mr. Giles	Nov '08 Pay	150.20
2962	Mr. Jordan	Nov '08 incl Back Pay	174.32
2963	SG Creative Solutions	Web Site	109.00
2964	CAB	Donation	1,000.00
2965	Woodcote Medical Practice	Donation	815.02
2966	DJ Scott	Fire Appliance for Office	141.00
2967	HM Customs		563.36
DD	BT Direct Debit	Telephone Charge	22.00
DD	Thames Water		5.00
DD	AOL		17.99
SO	Mr. Jordan	Nov' 08 Pay	688.06
SO	Mr. Fordham	Nov' 08 Pay	601.03
Total			£4,547.12

(ii) 2008/09 Budget

No further progress as the Council was awaiting input from Mr. John Lynch who had been on holiday. Mr. Lynch agreed to have a meeting with the Clerk and bring his proposals to the next meeting. **JL**

(9) REPORTS FROM COMMITTEES

(i) Village Hall Management Committee

Mrs. Maddock reported that Mr. Fordham was much happier since the appraisal. Certain members of the Council expressed concern that he was attending the VHMC despite agreement that he shouldn't. There was disagreement among the councillors without resolution as to whether he should attend VHMC meetings.

(ii) Parish Plan No report

(iii) Village Green Committee Nothing to report

(11) CRICKET NETS Dealt with above.

(12) CRIME REDUCTION WORKING GROUP No report

(13) CORRESPONDENCE RECEIVED

The following Correspondence was noted except where specifically annotated.

A.

- Oxfordshire Carers Forum

- Stop the Drop
- ML Higley
- Thankyou from Wppc
- RBS Open Share Offer

It was agreed not to take advantage of the new share offer.

- Email from Karen Woolley on Pond
- Email Quote from Berinsfield

It was agreed that only the piece of hedge belonging to the Council should be cut.
Clerk to advise Berinsfield. **CLERK - done**

- Blandy and Blandy

It was agreed that Blandy and Blandy should invoice Mr. Craven- Todd directly
for their costs. **CLERK - done**

- Oratory School

The Clerk to send a thank you note. **CLERK**

- Sam Peates Cricket Nets

B. For Information, Not Requiring Action

- Clerks Direct

(14) EMERGENCY QUESTIONS TO THE CHAIRMAN

Mr. Robin Peirce advised the Council of proposed toll bridge charges. Put on next
agenda. **CLERK - done**

The meeting closed at 10:30 pm.

..... CHAIRMAN

..... DATE

OUTSTANDING ACTION LIST – 19th November 2008

Crime Reduction Working Group – Page 123

The Clerk was asked to write to highways requesting that the Crossing Patrol at the memorial cross roads should be reinstated. **CLERK**

Of the 3 applicants interviewed the preferred one withdrew, the next preferred could not be employed without references being supplied and the third was not suitable.

Chairmans Address - Page 2

With regard to Planning Applications, the Chairman reminded the Council that they would be well advised to consult with the Planning Officers at SODC, talk through the plans with them and in addition talk to the neighbours of the property submitting the application. The Administration Group would produce a checklist for dealing with Planning Applications which would be added to each Councillor's information pack.

ADMIN GROUP

Correspondence – Page 4

- SODC Open Space and Recreation Study

Mr. Peter Tyler agreed to look at the document and report back at the next meeting. **PT**

Ongoing

Sign at Greenmore – Page 25

Following a request from the Conservation Group for a Dog Hygiene Sign at the entrance to Greemore Ponds the Clerk was asked to contact SODC to ascertain if such a sign was available. **CLERK**

Request sent. Awaiting reply.

Finance (v) OnLine Banking – Page 32

The Clerk recommended that the Council move to online banking. It was agreed that Mr. John Lynch would look at the terms of the arrangement and make recommendations to the Council. **JL**

Chairmans Address – Page 34

Mrs. Fiona Preston reported her meeting with Bob Burgess of OCC Highways. Although Highways was responsible for clearing weeds around granite setts it was clear they were not going to do it. She recommended that an article be put in the Correspondent advising residents to spray these weeds at their own risk. **DH**

Also the Clerk was asked to approach a gardening company to obtain a quotation for the spraying of granite setts. **CLERK**

Request for a list of licensed companies made to Highways Dept. Awaiting reply.

The Clerk was asked to complain to the planning authorities at SODC about their failure to provide notice to the Parish Council of the date of the public hearing on 14 Bridle Path.

CLERK

Letter sent to Adrian Duffield. Acknowledged. Unhelpful reply sent. Email correspondence suggests information has been sent to Claire Dunk. Have emailed to request all appeal matters relating to Woodcote be sent to me in future.

Members of the Public – Page 51

PCSO Mark Bell addressed the meeting by recounting problems on youth club night. He requested that zig-zag lines be painted at the entrances to the car park as parking along Reading Road at school opening and closing times was causing danger. Complaints about pavement parking were still being received. Mrs. Diana Hadaway agreed to put something in the Correspondent about this. **DH**

[Mrs. Cork] also asked why two bus stops now existed in Reading Road. Clerk to investigate.

CLERK

Chairmans Address – Page 51

Mrs. Preston had received the Village of the Year plaque. Mr. Peter Tyler agreed to mount it at the Community Centre. **PT**

Parish Plan Steering Group – Page 53

Clerk to send Parish Plan list of responsibilities to Mr. John Lynch.

CLERK