

# WOODCOTE PARISH COUNCIL

**MINUTES** of a Parish Council meeting held in the Committee Room, Village Hall, Woodcote, 5th November 2008.

**PRESENT**

Chairman	Mrs. Fiona Preston
Vice Chairman	Mrs. Karen Woolley
	Mr. Colin Edwards
	Mrs Diana Hadaway
	Mr. Ken Ison
	Mr. John Lynch
	Mrs. Marilyn Maddock
	Mr. Robin Peirce (from 7.55 pm)
	Mr Peter Tyler
	Mr. Peter Woods (to 10.00 pm)

(1) **APOLOGIES** None

(2) **TO AUTHORISE** the Minutes of the Meeting held on 15<sup>th</sup> October 2008.

**IT WAS RESOLVED** that these minutes be accepted and signed.

(3) **MEMBERS OF THE PUBLIC ADDRESS THE MEETING**

(4) **CHAIRMAN'S ADDRESS**

Mrs. Fiona Preston reported the resignation of Councillor Ken Ison. The Council requested that the Clerk send a letter of thanks. **CLERK - done**  
Following observations made by Mr. Peter Tyler on the resignation of two members of the Village Hall Committee, Mr. Robin Peirce wished it minuted that he had full confidence in the Parish Council Chairman and Vice-Chairman.

Mrs. Marilyn Maddock agreed temporarily to represent the Council on the Village Hall Committee in place of Mr. Ken Ison.

Mrs. Fiona Preston had written to John Howell MP thanking him for his supporting letter following the public meeting on Mowforth House. She also told the meeting that PCSO Lyn Richards was emigrating to Germany. The Clerk was asked to send a letter of thanks for the good work she did while operating in Woodcote. **CLERK – done**

(5) **PLANNING APPLICATIONS TO BE CONSIDERED**

**P08/E1095** The Lodge, 16 Bridle Path, Woodcote. Erection of log cabin to from dwelling.

**IT WAS RESOLVED** to recommend Approval subject to the following comments: Tying the property to an agricultural worker and preference for a more imaginative design.

**P08/E1169** Red Lion Goring Road Woodcote Single storey smoking shelter  
**IT WAS RESOLVED** to recommend No Strong Views.

**P08/E1198** Land at rear of 17-23 The Close Demolition of existing garages and construction of a pair of two storey 2-bedroom houses with access from The Close

**IT WAS RESOLVED** to recommend Approval.

**(6) PLANNING APPLICATIONS GRANTED, REFUSED AND OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS ACCEPTED** None

**PLANNING APPLICATIONS REFUSED** None

**OTHER PLANNING MATTERS** None

**(7) REPORT FROM COUNTY COUNCILLOR**

Councillor John Farrow not present. The Clerk was asked to write to County Councillor John Farrow, copy Keith Mitchell, regretting his lack of attendance at the Parish Council Meetings. **CLERK - done**

**(8) REPORT FROM DISTRICT COUNCILLOR**

Mr. Robin Pierce reported the newly formed District Authority will be aiming for a reduction of 8% in next year budget.

He also urged the Parish Council to attend planning meetings when their views were at variance with the officers' recommendations as there was a danger that planning decisions were being made by a small group of councillors.

He understood that the Environment Agency had revoked its licence on the Hazel & Jefferies site in Shirvells Hill.

**(9) FINANCE**

**(i) Payments in November 2008**

The following payments were agreed:

2946	Mr. Smallbone	Litter Clearance	125.00
2947	Petty Cash		65.15
2948	Mr. Jordan	Flash Memory (8GB)	29.98
2949	Mr. Jordan	Letter Scale	8.49
2950	BDO Stoy Hayward LLP	Audit Fee	470.00
2951	Mrs. Maddock	Wall Clock	4.00
2952	Mr. Jordan	Filing Hangers	26.97

2953	Mr. Jordan	Anglepoise Light	64.94
2954	Reading Office Furniture	Filing Cabinet	205.63
2955	Berinsfield Comm Bus.	Grass/Hedge Cutting	1281.68
2956	SODC	Dog Hygiene	317.26
2957	Chilton Waste Services	Skip	164.50
2958	Tom Cottrell Landscapes	Tree Surgery	411.25
2959	Royal British Legion	Remembrance Wreath	50.00
		<b>Total</b>	<b>£3,224.85</b>

### Receipts in October 2008

20.10.08	Calor	Village of the Year	1,000.00
30.10.08	Interest Reserve Account		118.99
30.10.08	Bank Interest - Natwest Treasury A/c		254.69
06.10.08	COIFDeposit		69.32
<b>Total</b>			<b>£1,443.00</b>

(iii) **Transfers in October 2008** None

### (ii) Request for Grants

#### (i) CAB

It was agreed to donate £1000. Mrs. Hadaway agreed to announce this donation, with a note of thanks to the CAB volunteers, in the Correspondent.

**DH**

### (iii) 2007/08 Audit

The Clerk in his capacity as Responsible Finance Officer presented the External Auditors Report. There were no qualifications. The recommendation that a separate Bank Account be set up to hold the Allotment Charity money was accepted and **IT WAS RESOLVED** to do this.

**CLERK**

The Council thanked the Clerk for achieving another unqualified audit of accounts.

### (iv) 2009/10 Budget

The Clerk presented the first draft of the 2009/10 budget and asked all the councillors to bring their comments to the next meeting. **ALL**

Mr. John Lynch agreed to meet with the Clerk to assist with this process.

**JL**

## (10) YOUTH MATTERS

Mrs. Woolley reported that the new youth support assistant was up and running.

**(11) CORRESPONDENCE RECEIVED**

The following Correspondence was noted except where specifically annotated.

**A.**

- Cricket Club Nets

The Clerk was asked to put this on the next agenda for consideration.

**CLERK - done**

- SODC BT Kiosk Scheme
- NHS Determination of Rurability of Woodcote
- Codes of Conduct Consultation
- OCC Easement contract
- Open Spaces
- Climate – Joining the dots 20<sup>th</sup> Nov 2008
- Mr. Buckland.

The Clerk to write to Mr. Buckland reiterating that the matter was in the hands of the Insurance company and no further correspondence will be entered into.

**CLERK - done**

- Blandy and Blandy Sale of Land

The Clerk reported that since Mr. Craven-Todd had withdrawn from the sale of land he proposed to write to Blandy and Blandy to discontinue the work.

**CLERK - done**

**B. For Information, Not Requiring Action**

- Open Spaces Magazine Autumn 2008
- OPFA The Playing Field Autumn 2008
- CPRE Voice Autumn 2008

**(12) EMERGENCY QUESTIONS TO THE CHAIRMAN**

Following a recommendation from the local PCSO, the Clerk was asked to write to Highways Dept. requesting a some parking restrictions be implemented along Reading Road to assist the flow of traffic during school set down and pick up times. The problem of parking at the junction of West Chiltern at the Post Office should also be listed.

**CLERK**

Mrs. Hadaway agreed to send a note to the Correspondent about parking outside the Post Office.

The meeting closed at 10.30 pm.

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CHAIRMAN

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DATE