

# *WOODCOTE PARISH COUNCIL*

**MINUTES** of a Parish Council meeting held in the Committee Room, Village Hall, Woodcote, 19<sup>th</sup> May 2010, commencing 7.30pm

## **PRESENT**

Chairman      Mrs. M. Edmonds  
                    Mr. Robin Peirce  
                    Mr. Colin Edwards  
                    Mr. Den Griffiths  
                    Mr. Kevin Grady  
                    Mr. P. Tyler  
                    Mr. J. Lynch

Parish Clerk   Ms. Jenny Welham

### **1. To Receive Apologies For Absence**

Mrs. D. Hadaway

### **2. To Receive Declarations of Interest**

None.

### **3. Public Forum**

Mr. D. Page was present with regard to a planning application.

### **4. To Approve Minutes of Meeting held on May 5<sup>TH</sup> 2010**

Minutes not approved as amendments required.

### **5. Matters arising from those Minutes not on the Agenda Elsewhere**

Required amendments to the minutes from 5<sup>th</sup> May were raised. An addition to Item 1 in respect of the presentation to the exiting Chairman that had not been included, the closing time of the meeting to be amended, a spelling error in the planning section to be corrected. Clerk to make the amendments and re circulate copies to the Councillors. The amended minutes will be presented at the next meeting on 2<sup>nd</sup> June 2010 for approval.

### **6. Chairman's Address**

Chair read out the Thank you Card received from Fiona Preston.

Reported on a meeting with Mark Bell PCSO in respect of the traffic on Reading Road which had been grid locked on May 6<sup>th</sup>, caused by bad parking. Local bus drivers have made complaints.

Oxford Road Safety Team will be visiting Woodcote on May 25<sup>th</sup>, also the Head Master of the Primary School will be involved, a report from this meeting will be made available. One suggestion has already been made to have marked parking bays in the Village Hall Car Park.

Chair reminded the Councillors of the War Memorial Service on June 17<sup>th</sup> and requested if possible could all attend.

Chair had met with Jim Kelly Team Manager Southern Gas Networks, and had expressed concerns about the condition of verges in particular in Beech Lane where existing pipe work is still progressing. Mr. Kelly confirmed that they will make good and will re seed the grass areas, but not re turf. Councillor Griffiths again expressed his concern that the pipe work contractors have not made good repairs elsewhere in the village. Clerk has already written to Highways Department in this regard.

Chair advised that the Clerk had gathered information on the duties of a Chairman of a Parish Council, as at the election meeting on 5<sup>th</sup> May some councillors did not have a clear understanding of the duties of a Chairman. This will be made available to all Councillors. Information is also available on Being a Good Councillor, Clerk to make available.

Chair advised the meeting that she will not be standing for re election next year as Chair or a Councillor.

Chair advised Parish Councillor of holiday for one week commencing 22<sup>nd</sup> May 2010.

## **7. Planning**

### **7.1 Applications:**

**P10/E0599** Two storey and single storey side extension 4a Bridle Path Woodcote.

Mr Page had no objections. Recommend Approval.

Councillor Lynch commented to Mr. Page that any complaints with regard to the poor finish left by contractors carrying out the pipework in Woodcote should be expressed in a letter and sent to the Highways Department at Oxfordshire County Council.

*Mr. Page left the meeting.*

**P10/E0405** Single and two storey side extension. 48 Wayside Green.

Councillors had inspected the site. The development will go right to the boundary but does not over impose, and there are no objections from neighbouring properties.

Recommend No Strong Views.

**P10/E0560** Erection of New conservatory to be attached to the existing housemasters ground floor flat. Oratory School Woodcote.

Recommend Approval.

**P10/E0441/LB** Reinstatement of existing and damaged slate on central main roof. Internal valley roof slate coverings to central main roof to be retained and protected with new flat roof.

Recommend Approval.

**P10/E0609** Reinstatement of existing & damaged slate covering on central main roof. Internal valley roofs slate coverings, adjacent to central main roof, to be retained & protected with new flat roof Oratory School.

Recommend Approval.

**P10/E0452** Single storey side kitchen & utility extension. Austwick House South Stoke Rd.

Recommend Approval.

**P10/E0530/RET** Land adjoining west side of Woodpeckers Reading Road erection of single storey 3 bedroom dwelling incorporating access and parking.

Amendment to existing planning, a copy of a letter to SODC planning from a neighbour expressing objections was read to the meeting.

Recommend No Strong Views.

**P10/E0555** Erection of two storey side & rear extensions. Demolition of garage and erection of link to single storey garden room, insertion of conservation roof light & proposed timber framed double carport with integral garden store/potting shed. Roselands South Stoke Rd.

Concerns raised re access onto Folly Orchard Road. Condition that vehicles to exit in a forward direction and not reverse onto a busy narrow road. A turning space within the development needs to be incorporated.

Recommend Approval with this Condition.

**P10/E0551/A** 2 x fascia signs, 2 x information signs 2 Bridle Path Woodcote.

This application is linked to the previous application P10/E0369 in regard to the Co-operative Supermarket

which has been withdrawn. This application to be held awaiting further updates on this withdrawn application and to be put forward to the meeting on 2<sup>nd</sup> June 2010.

*Meeting was suspended at 8.35pm while a disturbance outside was dealt with by several of the Councillors, Recommended at 8.45pm.*

**7.2 Applications Granted:**

**P10/E0237** Erection of single storey rear extension to convert front and rear hip slopes into gable ends to create first floor accommodation as amended drawing numbers 90-P018-05 Rev B accompanying email from Agent dated 19 March 2010 and 09-P018-01 Rev C accompanying email from Agent dated 29 March 2010. 7 Bridle Path Woodcote RG8 0SE.

Granted.

**10.3 Applications Refused:**

None

Councillor Pierce reported on the last Planning Meeting at SODC as application P09/E0934 33 Whitehouse Road Woodcote was on the agenda. The Parish Council had previously refused this application, however no member from the Parish Council was present at this meeting. He expressed concern that this does not strengthen our views if attendance is missed. The decision has been deferred until after a site visit which is planned for Monday 21st June. Councillor Griffiths to attend as he dealt with the original application. Clerk to check if SODC advised of the planning meeting.

Clerk read an email from a resident expressing concerns about the developers on the site at Mowforth House. Ground work appears to have been started, the resident was requesting if planning had been granted. Clerk had reported to enforcement who said they are aware of the situation. It was agreed that to date planning is not yet finally granted.

**8. FINANCE**

To Approve payments:

| Cheque | Payee       | Amount<br>£) | Date | Reason   |
|--------|-------------|--------------|------|--|
| 3151   | D. Hadaway  | 38.50        | 19.5 | Flowers for Fiona                                |
| 3152   | Petty Cash  | 50.00        | 19.5 | Float  |
| 3153   | Allotments  | 575.00       | 19.5 | Rental for 2010/11 transfer to allotment account |
| SO     | A.Fordham   | 633.40       | 28.5 | May Salary                                       |
| 3154   | J.Welham    | 678.04       | 19.5 | May Salary                                       |
| 3155   | J. Welham   | 42.74        | 19.5 | Expenses & Mileage                               |
| 3156   | M. Edmonds  | 53.83        | 19.5 | Gift for Chairman                                |
| 3157   | Berinsfield | 821.81       | 19.5 | Grass Cutting                                    |

**APPROVED**

**To Note Receipts: NONE**

**8.1 Annual Return for Year Ended 31<sup>st</sup> March 2010**

Presented to the meeting, Internal Auditor had completed the figures, annual report still to be published as being finalised.

RESOLVED approve the report and sign.

**9. Village Hall Minutes**

Noted receipt and Councillors had been emailed copies.

**10. Village Green Minutes**

Councillor Tyler reported that mesh will be installed in the high traffic areas, this will allow the grass to grow through and prevent further erosion.

Reported that the grass cutting is good, the contractors had not attended on a scheduled Friday to cut the grass, this was due to an equipment breakage. They did attend on the Saturday to complete the cutting.

**11. Other Matters to be raised with the Chairman**

Councillor Lynch raised request that the Granite Sets be sprayed with weed control.

A quotation for this was received last year.

RESOLVED that the Clerk contact our contractor for an up to date quotation.

Council wish to offer their congratulations to Woodcote FC for winning the cup recently at the Madjeski Stadium, there was a large amount of support from local residents in the village.

**12. Correspondence**

1. Allum Signs quote. Agenda item for Meeting 2<sup>nd</sup> June 2010.
2. Email re local Transport Plan – already forwarded to R. Pierce Noted.
3. Email Mr. Allen, Mr. Stevenson Interest in becoming councillors. – Circulated to all Councillors, Agenda item for next meeting on June 2<sup>nd</sup> 2010. Clerk to request more information from Mr. Allen.
4. Chiltern Conservation Board Annual Chiltern Awards – Noted correspondence passed to Councillor Tyler to pass to Conservation Committee.
5. Local Council Advisory Service Seminar dates & Booking form. – Noted Clerk to circulate.
6. Letter from Community Centre re Facilities Manager. – Noted, to be Agenda item for Meeting 2<sup>nd</sup> June 2010. Clerk to reply to and invite attendance to the meeting.

**13 To Note DATE of Next Meeting**

Wednesday 2<sup>nd</sup> June 7.30pm

The Chairman declared the meeting closed at 9.45 pm.

.....CHAIRMAN.....Date