

# WOODCOTE PARISH COUNCIL

**MINUTES** of a Parish Council meeting held in the Committee Room, Village Hall, Woodcote, 5<sup>th</sup> May 2010, commencing 7.30pm

## **PRESENT**

Chairman Mrs. F. Preston  
Vice Chairman Mrs. Diana Hadaway  
Mrs Maureen Edmonds  
Mr. Robin Peirce  
Mr. Colin Edwards  
Mr. Den Griffiths  
Mr. Kevin Grady

Parish Clerk Ms. Jenny Welham

### **1. TO ELECT NEW CHAIRMAN**

Current Chair opened the meeting inviting nominees for new chairman. Councillor Tyler suggested that the chairmanship be shared and proposed that he and Councillor Edmonds fulfil this position. Councillor Tyler had contact OALC and reported that this position was acceptable. Councillor Peirce and Griffiths objected to this proposal, requested input from Clerk who confirmed that her contact with OALC had said A Chairman was to be elected. Councillor Edmonds was proposed and seconded to Chairman. Councillor Edmonds accepted with concerns regarding time available, it was agreed to review this over the next few months. Proceeded to Chair the meeting, and asked the meeting to participate in the presentation to exiting Chairman Fiona Preston. Councillor Tyler gave a short speech thanking Fiona for all of her hard work during her long term as Chairman, this was acknowledge by all including the invited guests, Martyn Jordan, Karen Woolley, Marilyn Maddock, Pat Solomons and also Fiona's Husband Len and son Martin. Fiona was presented with a gift and flowers from the Parish Council.  
*(Invited guests then left the meeting)*

### **2. To Elect Vice Chairman**

Diana Hadaway proposed and seconded, accepted as Vice Chairman.

### **3. Councillors Areas of Interest**

All areas discussed and agreed, see attached Appendix 1 to these minutes

### **4. To Receive Apologies for Absence**

Mr. J. Lynch

### **5. To receive Declarations of Interest**

None

### **6. Public Forum**

None present

### **7. To Approve Minutes of Meeting held on April 21<sup>st</sup> 2010**

Approved

## **8. Matters arising from those Minutes not on the Agenda Elsewhere**

Mural in the bus shelter has already been damaged by graffiti, concern expressed that the mural needs to be protected. Clerk to liaise with PCSO Mark Bell.

## **9. Chairman's Address**

Chair thanked the Councillors for their support and requested that during the coming year that the Council works well together as a team.

## **10. Planning**

### **10.1 Applications:**

**P10/E0369** Alterations including new shop front with automatic sliding door & new closed in staircase to first floor, plus covered area to side with new entrance gates. Co-op Supermarket, 2 Bridle Path. Support Approval in principle but with Condition in respect of Staircase siting.

**P10/E0370** Proposed installation of mechanical plant with acoustic screening. Co-op Supermarket 2 Bridle Path. Support Approval in principal but with condition re materials and construction of housing of the plant and sighting.

**P09/E0015.** Approved extension is set back from the existing property by 1.5m, the proposed extension is 50cm longer and set back by 1m to gain extra space in bedroom 2. Fairfield Beech Lane Woodcote. Approved.

### **10.2 Applications Granted:**

**P10/E0280** Change of use of 2 rooms at first floor to A1 (hair & Beauty rooms) 3 Wood Green Woodcote. Granted with condition to be used by Miss Kimberley Paxford.

**P10/E0303** Extension to existing detached garage to form enlarged garage and games room above. Woodside, Pot Kiln Lane Goring Heath. Granted.

**P10/E0211/LD Certificate of Lawful use of Development Roseland South Stoke Rd Woodcote.** Dropping of the proposed Kerb, undertaking of dropped kerb would have been lawful.

Tree Preservation Order 07/1998 Woodcote revoked and re-served as Tree Preservation order No. 112/2009.

### **10.3 Applications Refused:**

**APP/Q3115/A/09/2119684** 65 Wayside Green, Woodcote. Appeal Dismissed.

## **11 FINANCE**

To Approve payments:

| Cheque | Payee              | Amount<br>£) | Date | Reason                         |
|--------|--------------------|--------------|------|--------------------------------|
| 3144   | HMRC               | 48.78        | 21.4 | HMRC                           |
| 3145   | M.L. & S.L. Higley | 76.37        | 5.5  | Bus shelter tiles              |
| 3146   | M.L. & S.L. Higley | 199.75       | 5.5  | Stone monument                 |
| 3147   | D.Self             | 32.33        | 5.5  | Padlock & Chain for allotments |
| 3148   | I.Giles            | 212.26       | 5.5  | Overtime 2009/10               |
| 3149   | K.Smallbone        | 125.00       | 5.5  | Litter picking April           |
| 3150   | SG Creative        | 115.00       | 5.5  | Website Maintenance            |

**APPROVED**

**To Note receipts:**

£600.53 Duty/Vat repayment

Councillors Signed cancellation of Standing order for Ian Giles as he has left the Parish Council employment.

Councillors Signed application form for Telephone Banking.

Councillors approved the change in accounting procedures as per previous email, accounting will change to simple payments and receipts as we are under the threshold of £200,000.

**12 District Councillor's Report**

Nothing significant to report, will report following the General Election.

**13. County Councillor's Report**

Not present

**14. Emergency Questions**

Chair requested that the title of this agenda item be changed. It was agreed to change to Other Matters to be raised with Chairman for future Meetings.

*(Councillor Edwards left the meeting 9.15pm)*

Councillor requested details regarding how his contact could progress his interest in the current vacancy for a Councillor. Requested that he emails the clerk with brief details of his interest.

Councillors concern with regard to Woodcote website design. Action agreed to review this also the costing. Cllr. D. Griffiths.

Forthcoming litter/spring clean up weekend 15/16 May, advertised in Correspondent, 2 Councillors have confirmed attendance for one of the days. Clerk to contact SODC for packs.

Councillor proposed that for next year we combine the Annual Parish Meeting and the Annual Council Meeting. Agreed need as an agenda item in the future.

Board in Village Hall is out of date. Clerk to contact sign writers and obtain quotation for updating.

Pipe works around the village are still continuing in Beech Lane. Councillors concerned at poor level of repair carried out by the contractors. This will impact on the OCC Highways in future having to spend budget to make good these poor areas. Action Clerk to again contact Highways to request OCC ensure contracts make good the repairs.

Councillor requested update on Planning Enforcement at the Paddocks. Clerk to Contact Enforcement officer.

**15. Correspondence**

1. Open Spaces Letter requesting funding contribution. Noted
2. West Waddy ADP Planning Seminar registration reminder. Noted
3. Emails from Community Centre Committee regarding the Cleaning role. See Confidential attached.
4. Oxfordshire Nature Conservation Forum annual Newsletter. Noted passed to Councillor.
5. Chiltern Society Walking Festival Program. Noted passed to Councillor. Clerk to get link on Woodcote website.
6. Countryside Voice Spring 2010 newsletter. Noted. Passed to Councillor.
7. Playing Field Newsletter. Noted passed to Councillor.

**16 To Note DATE of Next Meeting**

Wednesday 19<sup>th</sup> May 7.30pm

The Chairman declared the meeting closed at 9.45 pm.

.....CHAIRMAN.....Date

