

# WOODCOTE PARISH COUNCIL

**MINUTES** of a Parish Council meeting held in the Committee Room, Village Hall Woodcote 16th March 2011, commencing 7.30pm.

## **PRESENT**

Chairman	Mrs. M. Edmonds Mrs. S. Harrison Mr. K. Grady Mr. R. Peirce Mr. P. Stevenson Mr. J. Lynch
Parish Clerk	Ms. Jenny Welham

### **1.To Receive Apologies For Absence**

Mr. P. Tyler, Mr. C. Edwards, Mrs. D. Hadaway

### **2. To Receive Declarations of Interest**

None.

### **3. Public Forum**

Mr & Mrs Robinson present to voice objections to the Planning application P11/E0303, as they live next door. Mr. Robinson expressed his concern that the guttering would overhang outside the boundary of the property. Mr. David Cooksley Architect who designed the proposed extension for P11/E0303, to speak when the Planning application was covered in the meeting.

### **4. To Approve Minutes of Meeting held on 2<sup>nd</sup> March 2011**

Councillor Lynch asked for a change to the wording under Agenda Item 5 regarding concerning Councillor Allen, this was agreed and the Minutes Approved.

### **5. Matters arising from those Minutes not on the Agenda Elsewhere**

None.

### **6. Chairman's Report**

The Chairman reminded Councillors who are standing for re-election to ensure they get their nomination papers back to the Clerk by 24<sup>th</sup> March to allow the Clerk time to deliver to SODC offices.

### **7. PCSO's Mark Bell & Michael Rawnsley – Report & feedback.**

Mark Bell introduced his colleague PCSO Michael Rawnsley who started last September. Mark has been busy tutoring new PCSO's in neighbouring villages but this is completed so he will now be back in Woodcote. Mark referred to the letter from the Parish Council regarding their concerns about traffic through the village. He advised that the SID camera was broken and there was no timeline as to when it would be repaired and back functional, also the mobile units are off the road for the time being. He advised that to organise a full speed trap would involve 4 officers, and it has to be placed on a long straight road for safety reasons. Any actions taken would need to involve Traffic as the PCSO's can only issue a ticket if the speeding is excessive, Traffic officers can issue tickets if the limited is exceeded by far less, such as 35 mph in a 30mph limit. Mark suggest that a survey could be carried out using the rubber strips across the road, these would monitor, speed, vehicle volumes and vehicle type, lorries, motorbikes etc. There would be a small cost for this approximately £100 for a week. Mark has yet to have a meeting with his superior Barbara Taylor who covers Woodcote and Goring to discuss the letter and its concerns. The majority of Councillors felt that a survey was not necessary as the traffic situation was known and several accidents had occurred at the crossroads of Reading Road/ Goring Road already. Councillor Harrison suggested that if a survey was conducted then actual hard data would be documented to use to encourage Traffic to become involved. Councillor Lynch relayed an incident at junction of West Chiltern and Whitehouse Road near the post office, Mark asked him to telephone this in, and also advised that the PCSO's do issue parking tickets for bad parking especially around the Post Office area. He also advised that they are monitoring the motorbike situation and are aware of the offenders. Action regarding the traffic is that Mark Bell will email Traffic, he said he may have to send several and report the response at the Annual Parish Meeting on 19<sup>th</sup> April.

### **8. Planning**

#### **8.1 Applications**

P11/E0303 Side extension, loft conversion and internal alterations. 54 Whitehouse Road Woodcote RG8 0SA. The Architect Mr. David Cooksley reviewed the plans with the Councillors and explained about the boundary

and the issue of the new guttering overhanging the boundary. The guttering will be within the boundary, this was understood and Mr & Mrs Robison were reassured. The Application was recommended for Approval

P11/E0324 Installation of flue for wood burning stove, 3 Sandford Close Woodcote.

The Stainless Steel flue will run vertically up the outside of the property, it was felt this was aesthetically unappealing in the AONB and it was recommended that the flue be housed in a traditional material such as a brick chimney. Recommend for Refusal, stating reasons.

### **8.2 Applications Granted by SODC:**

P11/E0110 Single storey rear extension and new log burning stove to lounge. Facing brick chimney stack to side/south elevation. Approved.

### **8.3 Applications Refused BY SODC:**

None.

### **8.4 Other Planning Matters.**

None.

### **9. Finance** To Approve Payments and to Note Receipts

<u>Cheque</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount (£)</u>
3245	Citizens Advise	Support	£1,000.00
3246	M .Edmonds	Chairman's Allowance	£70.00
3247	Higley Bros	Repairs to slabs and trough	£102.00
3248	J. Welham	March Salary	£757.77
3249	HMRC	4th Quarter	£666.43
3250	K. Knight	Litter picking march	£150.00
3251	K. Smallbone	War Memorial March	£25.00

### **RECEIPT**

None

### **APPROVED**

### **8.1 Quotations/Grants received for approval**

None

### **10. Review of Reserve Funds** Review savings accounts and bank account for FY2011/12.

The Chairman referred to the email that she had already sent to the Councillors regarding how the total reserve funds should be split across the proposed new Lloyds TSB Savings Deposit Accounts. It was agreed to split the Reserve Funds into 3 Accounts, £70,000 into the 3 year account, £10,000 into the 2 year account, £10,000 into the 1 year account. If funds needed to be withdrawn, and in the current climate this is a possibility in the next few years then the funds in the 1 year account can be used as the loss of interest would be minimised.

It was also agreed to empower the Responsible Financial Officer (Clerk) to open the necessary current bank accounts with Lloyds TSB and close the current account with National Westminster Bank.

### **11. Village Green Update**

None as Councillor Tyler absent.

### **12 Youth Club Update**

Councillor Grady reported that the project to build the new toilet was going well and that the funding grant had been agreed. The Youth Club Committee are still awaiting a response from the Parish Council, The Chairman was aware of the project, but the email was unclear regarding what involvement was required from the Parish Council. The Chairman will review this and respond. Councillor Peirce requested clarification regarding why the toilet was required, this was explained as the daytime sessions needed access to a toilet without disturbing the play school children. Councillor Grady also reported that the Committee were aware of the recent comments made to the press by Mrs. Preston and there were no issues.

The Youth Club in general is going well with 35 plus attending the lunchtime sessions and 15 plus attending the evening sessions. The Friday Night project is still running and a report on this has already been circulated to Councillors.

Councillor Lynch commented that there still seems to be vandalism to the Village Hall and it does appear to be evident after a Youth Club Meeting, this situation needs to be monitored.

**13. Other Matters for Chairman**

Councillor Lynch had found some Parish Maps of Woodcote and some Microfisch in the previous Facilities Managers office in the Village Hall. Some of these maps show the village in 1915. Councillors agreed that these were of historical interest and that some should be copied and laminated to display in the village. The originals will be kept in the Clerk's office for viewing then stored in the archive in the loft.

**14. Correspondence**

1. Letter from Thames Valley Police – Nomination Forms for Community Policing Awards. Noted
2. Letter from Langtree School Head – Response to our letter re Litter. Noted.

**15. To note date of the next meeting: Wednesday 6th April 2011.**

Chairman closed the meeting at 9.00 pm

Signed: \_\_\_\_\_ Chairman/Date \_\_\_\_\_