

# *WOODCOTE PARISH COUNCIL*

**MINUTES** of the Meeting of the Parish Council held in the Committee Room, Village Hall, Woodcote 18<sup>th</sup> March 2009.

## **PRESENT**

Chairman	Mrs. Fiona Preston
	Mr. Den Griffiths
	Mr. John Lynch
	Mrs. Marilyn Maddock
	Mr. Robin Peirce
	Mr. Peter Woods

## **(1) APOLOGIES**

Vice Chairman	Mrs. Karen Woolley
	Mrs. Diana Hadaway
	Mr. Colin Edwards
	Mr. Peter Tyler

**(2) TO AUTHORISE** the Minutes of the Parish Council meeting held on 4<sup>th</sup> March 2009.

**IT WAS RESOLVED** that the minutes be accepted and signed.

**(3) REVIEW OF ACTIONS** See attached Appendix.

## **(4) TO ADJOURN THE MEETING**

PCSO Mark Bell reported damage to the allotment fence and the actions he was taking to catch youngsters using the allotments as a short cut to school. He also reported on stolen vehicles.

## **(5) CHAIRMAN'S ADDRESS** .

Mrs. Fiona Preston reported on progress with work connected with the Village of the Year competition. She also reported that the footpath at Masseys Pightle was receiving attention from OCC who were putting in new signs.

## **(6) PLANNING APPLICATIONS TO BE CONSIDERED**

**P09/E0198** Beech Hurst, Beech Lane, Woodcote Extensions and alterations  
Postponed to next meeting.

## **(7) PLANNING APPLICATIONS GRANTED, REFUSED AND OTHER**

## PLANNING MATTERS

**PLANNING APPLICATIONS APPROVED**

None

**PLANNING APPLICATIONS REFUSED**

None

### **(8) FINANCE**

#### **(i) Payments in March 2009**

The following Payments were agreed:

3005	Petty Cash		94.79
3006	Brookleas Fish Farm		402.50
3007	Mr. Jordan	Mar '09 Pay	28.84
3008	Mr. Fordham	Mar '09 Pay	10.00
3009	Mr. Giles	Mar '09 Pay	169.00
3010	HM Revenue & Customs		426.45
3011	Olliver & Son	Allotment Water Trough	34.00
DD	BT Direct Debit	Telephone Charge	22.00
DD	Thames Water		11.00
DD	AOL		17.99
SO	Mr. Jordan	Mar '09 Pay	688.06
SO	Mr. Fordham	Mar '09 Pay	601.03
	<b>Total</b>		<b>£2,505.66</b>

#### **(ii) Reserves**

**IT WAS RESOLVED** to increase the following reserves by the amount of interest accrued in the financial year to end March 2009.

##### Current Values

Village Hall Fund	£7,929.35
Land Purchase Fund	£28,843.83
Equipment Fund	£656.78
Traffic Calming	£28,757.79
Youth Support	£0.00

**IT WAS RESOLVED** that the Clerk's Gratuity be increased by 5.469% consistent with clause 19.2 of the Clerk's contract of employment.

##### Current Value

Clerks Gratuity	£15819.15
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**IT WAS RESOLVED** to reduce the allotment reserve to zero now that all the funds have been transferred to a Nationwide Account.

**(9) VILLAGE CLEANUP**

Mrs. Preston reported that the village sign was being repaired. She also reported a car in a dilapidated state in Medill Close. Clerk to report it to SOHA.

**CLERK - done**

**(10) SALARY REVIEWS**

**IT WAS RESOLVED** to raise the Spinal Point of the Clerk from SP33 to SP34 as from the 1<sup>st</sup> April 2009 and pay the appropriate salary recommended by the OALC for that Spinal Point and to increase the salaries of the Facilities Manager and the Caretaker/Manager by 2.75% as from the 1<sup>st</sup> April 2009.

**(11) PARISH PLAN STEERING GROUP**

The Clerk was asked to send out the progress sheet to prompt councillors into completing their actions.

**CLERK - done**

**(12) REPORTS FROM COMMITTEES**

**(i) Village Hall Management Committee**

It was reported that Linda Burton the treasurer is stepping down. Funds are being sought to improve the kitchen crockery, cupboards and boiler.

**(ii) Village Green Committee** No report.

**(13) ANNUAL PARISH MEETING**

Mrs. Fiona Preston agreed to ask Jenny Horsup or Sue Longford to speak about the Parish Plan. **FP**

Mr. Robin Peirce recommended that the agenda should be livened up. Any suggestions to be sent to Mrs. Fiona Preston. **ALL**

It was also suggested that an SODC Planning representative be asked to speak about the Core Strategy.

**(14) CORRESPONDENCE RECEIVED**

The following Correspondence was noted except where specifically annotated.

- A.**  
- OCC Street Lighting

Mrs. Marilyn Maddock agreed to put an article in the Correspondent about reduction of light usage in the village. **MM**

It was also suggested that this subject be put on the Annual Parish Meeting Agenda.

- Langtree School

The Clerk to write to Rick Holroyd thanking him for the work the Langtree School students have done in cleaning up the village. **CLERK - done**

- RBS AGM
- VHMC Request for Match Funding

A grant of £2000 payable to the VHMC was agreed.

- OCC Legal – Village Green
- OCC Acknowledgement re: Reading Road footpath
- Langtree School Allotment

**B. For Information, Not Requiring Action**

- Open Space Spring 2009
- CPRE Fieldwork
- Standards Committee Agenda 17 March 2009
- OCVA Oxford Volunteers Newsletter

**(15) EMERGENCY QUESTIONS TO THE CHAIRMAN**

Mr. Robin Peirce brought up the matter of proposed wheelie bin usage and asked all councillors to report to him any potential problem areas in the village. **ALL**

The meeting closed at 9.50 pm.

..... CHAIRMAN

..... DATE

## **OUTSTANDING ACTION LIST – 18<sup>th</sup> March 2009**

### ***Chairmans Address - Page 2***

Also the Clerk was asked to approach a gardening company to obtain a quotation for the spraying of granite setts. **CLERK**

Request for a list of licensed companies made to Highways Dept. Awaiting reply.  
Further chasing phone call on 11<sup>th</sup> Dec. Chasing email sent 23<sup>rd</sup> February 2009.  
Unhelpful reply.

### ***To Adjourn the Meeting – Page 75***

Mrs. Frances Cork requested that the entrance gates to the village be cleaned. The Clerk agreed to ask Mr. Adie Fordham to organise this. **CLERK**

Completed.

### ***Salary Review – Page 105***

The Clerk asked all councillors to consider their recommendations for salary rises for the Clerk, Facilities Manager and Caretaker/Cleaner to be finalised at the next meeting.

**ALL**

Completed