

WOODCOTE PARISH COUNCIL

MINUTES of a Parish Council meeting held in the Function Room, Village Hall Woodcote Wednesday 15th June 2011, commencing 7.30pm.

<u>PRESENT</u>	Chairman	Mr. R. Peirce Mrs. S. Harrison Mrs. D. Hadaway Mr. G. Botting Mr. D. Booth Mr. P. Stevenson M r. K. Grady
	Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence

Mr. P. Tyler

2. To receive declarations of interest

None

3. Public Forum: Opportunity for members of the public to address the Council. With the permission of the Chairman, the public may also speak about specific items of business as they arise.
PCSO Michael Rawnsley gave a report, there has been a burglary in Lackmore Gardens over the weekend, electrical items were taken and also the car. Unfortunately these types of burglary are becoming more frequent around the area, so I really want to get the message out there that when you come in or go to bed at night. Please put your keys somewhere safe and out of sight. The car has since been recovered; enquiries are ongoing regarding the burglary at this time.

The recreational Play Park was vandalised around 15:00 yesterday afternoon, I contacted Sam Peates regarding this and due to the work that needs to be carried out to repair this. They have fenced off that particular area which is the slide and swings. We have a cost to fix the flooring but due to the weather this may take some time. Parents from Woodcote Primary have informed me it was Langtree students, so I've been out there today at home time. I've acquired a few names and I'll be carrying out enquiries.

Speed enforcements – we have spoken to our new Inspector Mark Harling regarding this issue and he is positive about what we have planned. This has also led to important equipment being repaired, so next month myself and the neighbourhood team will be prolific in setting up these traps across our area. I've made it clear that Woodcote be top of our list, I know where and when you would like these set up and we will email the figures we acquire to the Parish Council Clerk.

With the Steam Rally coming up I just want to reassure you that there will be a strong police presence from all of us who work for Henley Rural Neighbourhood Team.
(He then left the meeting).

4. To approve Minutes of the meeting held on 1st June 2011.

Approved

5. Matters arising from those Minutes not on the Agenda Elsewhere

None

6. Chairman's Address & Questions

The Chairman had no significant points to report. He invited questions, there were no questions from Councillor's at this time.

7. Planning

P11/E0743 Reconstruction of bridge involving partial demolition of listed building. Whitchurch Bridge High Street Whitchurch RG8 7DF.

Chairman Peirce and Cllr. Tyler had attended a meeting at Whitchurch Parish Council village hall with all neighbouring Parish Councils who would be affected by the closure of the Whitchurch Bridge. The main concerns are the peripheral issues caused by the bridge closure and not the actual planning application for the replacement bridge. These are Pedestrian access across the new bridge, Traffic congestion and Noise Impact.

It **was resolved** that Woodcote Parish Council would support the views of Whitchurch Parish Council, recommending no strong views on the application but replying with comments on the main concerns.

P11/E0582 erection of single storey rear extension 2 Lucerne Cottages, Greemore, Woodcote.
Recommend Approval.

P/11/E0597 Installation of solar panels on the roof of the office 3 & 4 Goring House, Beechwood Court, Long Toll Woodcote.
Recommend Approval.

P11/E0849 Erection of two storey side extension, single storey front extension and front patio. Relocation of garage and alterations to landscape, including relocation of hedges. Erection or replacement stable building. Langtree House, Red Lane, Woodcote RG8 0PA.
Recommend Approval.

7.1 Applications Granted by SODC:

P11/E0598 Single storey and two storey extensions to house. Blenheim House Pot Kiln Lane Goring Heath RG8 7SR (in parish if Woodcote).

P11/E0646 Proposed loft conversion and front first floor extension, Thornton, Goring Rd, Woodcote RG8 0QD.

P11/E0227/LD Recreational flying of private aircraft and pilot training Chiltern Park Aerodrome Icknield Rd Ipsden. Applicant has withdrawn the application.

7.2 Applications Refused by SODC:

None.

7.3 Other Planning Matters

P11/E0818 Proposed Youth Worker Office conversion to Toilet – Woodcote Youth Club . SODC have confirmed that this application is exempt from a fee. SODC have also confirmed that the Access Ramp is the only part of the proposed works requiring planning approval is Accepted.

The Clerk had received an email regarding notification of important Core Strategy Meeting Dates. Chairman Peirce read this to the meeting, and confirmed that he would be able to attend and speak at the Scrutiny Meeting on Thursday 23rd June 2011. Clerk to circulate the email to all councillors.

8. Neighbourhood & Parish Plan Report on actions for these plans and progress to date.

Councillor Botting is heading this initiative. He reported that the Localism Bill encourages a Neighbourhood Plan which involves local input into development in villages, including the amount, design and type of construction of any proposed new housing. The Neighbourhood Plan has to be in partnership with SODC Planning Authority, there are currently government grants being offered to front runners, the application for a grant has to come from the SODC Planning Authority. Currently in South Oxfordshire there have been no other villages working on a Neighbourhood Plan, and Woodcote are in a strong position already having had 3 appraisals and having an existing Parish Plan. The grant will mainly be to cover professionals fees, the deadline for application is 8th July 2011. Cllr. Botting reported that he has been liaising with District Councillor Quinton, and a response from SODC Planning Authority has yet to be confirmed. The Neighbourhood Plan can be started, but at some stage we will have to partner with SODC Planning Authority as they will provide the technical expertise. Chairman Peirce recommended that we remain pro active and proposed that a letter be written to the head of SODC Council and the relevant planning department personnel. It **was resolved** that Cllr. Botting will draft a letter circulate to Councillors for inputs and then this letter be sent to, David Buckle, Ann Ducker, Angie Paterson and Christopher Quinton at SODC.

9. Finance To approve payments.

Cheque	Payee	Amount (£)	Date	Reason
	24 SwiftClik	38.76	15.6.11	New Telephone
	25 J. Welham	687.10		June Salary
	26 HMRC	118.39		1st Quarter

All Approved

To Note Receipts

None.

9.1 Quotations/Grants received for approval.

The Clerk had a brochure and prices for a new notice board outside the Co-operative store, who have kindly offered a donation towards payment for a new board. It was proposed that the style of the board be the type with a closed front using clear doors. One side would remain unlocked for residents of the village to use and one side would be locked just for Parish Council notices. **It was agreed** that the Clerk will liaise with the Manager of the store to ascertain the amount of expenditure and report back prior to ordering the new notice board.

10. Tiago's Fish & Chip Van discuss request to trade in Woodcote Village Hall Car Park.

Chairman Peirce presented the detail, the owner was proposing to trade in Woodcote with his van on certain days of the week. They currently trade in Benson and Chalgrove villages and are certificated as Good by SODC and have level 2 in food safety and hygiene. Chairman Peirce had asked Benson and Chalgrove for their input and neither had adverse comments. The days proposed to trade in Woodcote would be either Monday, Wednesday and Friday evenings or Tuesday, Thursday evening and Saturday lunchtimes. Proposed area to trade would be the Village Hall Car Park. Chairman Peirce proposed that the Village Hall Management and Village Green Committees should be consulted before any decision was made .

Cllr. Botting expressed concerns over increased rubbish, which was supported by the rest of the Councillors. Cllr. Grady disagreed with the idea feeling it was not a fit for the village and that traffic would be increased in and out of the Village Hall car park, particularly on a Saturday lunchtime. The majority of the Councillors concurred that the car park was always busy most evenings. The Clerk asked if the Red Lion public House should be asked if they would have objections to this trade van as it may affect their business. Cllr. Booth expressed that local trade may not support this as it would impact on them. Cllr. Botting stated that the Red Lion was an important asset to the village and he expressed his disagreement to the van trading in Woodcote.

Chairman Peirce proposed a vote, all voted not in favour of allowing the Van to trade from Woodcote.

11. Village Hall Management Committee Report from their last meeting.

Cllr. Stevenson had attended the meeting on the 13th June 2011, the main points covered were, The Changing Room alterations are continuing and completion is expected by end of June all has gone well.

There will be a Swop Shop in the Village Hall on Saturday 18th June, all support is welcomed.

The Woodcote Festival is 17th September 2011, and the organisers are looking for groups to take a stand at the Festival. Cllr. Stevenson proposed that the Parish Council take a stand at the Festival **it was agreed**, the Clerk to advise the organisers, content and presentation to be discussed at a further meeting.

The Queens Diamond Jubilee will be 2nd June 2012, the VHMC are proposing that an event should be held in the village that day or over that weekend, and are not sure if they should drive this initiative or if it should be the Parish Council. Chairman Peirce suggested that a group in the village should take the main organisation of this with involvement from the Parish Council. Cllr. Grady suggested a grant from the Parish Council this proposal would need to be discussed nearer the time and when more detail was available.

The VHMC are proposing to install spikes on the Village Hall Roof to stop youths from climbing onto the roof. They have taken advice from the Police. This raises questions regarding public liability and who would be responsible. Chairman Peirce stated that this was an example of when the Parish Council and the VHMC need to work closely together before any decision is made. He recommends that a representative from the VHMC comes to the first convenient Parish Council meeting to present a report regarding this proposal. Cllr. Stevenson to report this back to the VHMC.

The VHMC have agreed to display the Artwork done by Langtree School that was removed from the bus shelter somewhere in the Village Hall.

Youth Club Report (not previously on the Agenda)

Cllr. Harrison had attended the Youth Club Meeting and reported,

The Toilet conversion was going ahead, however they had difficulty in finding a contractor to carry out the works. Higley Brothers had been suggested and some other local contractors. The original 3 contractors who had quoted to carry out the work had now all declined as they had too much work.

The Youth Club are going to apply again for Chill Out Funding as this funding seems to have become available again. The Chill Out fund is to cover equipment only and not resource.

Wireless Broadband is to be installed as the Youth Club has a telephone line already installed.

The Youth Club still require more volunteers, they are working with Henley on this, and they will also be advertising in the Woodcote Correspondent.

12. Urgent Matters for Council to Consider

Councillors had no urgent matters for discussion, however holiday dates to note;

Chairman Peirce 2nd July to 12th July so Vice Chairman Botting will Chair the meeting on 6th July.

The Clerk will be on holiday from Monday 20th June for 2 weeks returning Monday 4th July.

13. Correspondence

13.1 Matters for resolution

None

13.2 Matters for information

None

16. To note date of the next meeting: Wednesday 6th July 2011.

Signed: _____ Date/Chairman

The Chairman closed the meeting at 9.20pm

