

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Meeting of the Parish Council held in the Committee Room, Village Hall, Woodcote 21<sup>st</sup> January 2009.

## **PRESENT**

Chairman	Mrs. Fiona Preston
Vice Chairman	Mrs. Karen Woolley
	Mr. Colin Edwards
	Mr. Den Griffiths
	Mr. John Lynch
	Mr. Robin Peirce
	Mr. Peter Tyler
	Mr. Peter Woods

## **(1) APOLOGIES**

Mrs. Diana Hadaway  
Mrs. Marilyn Maddock

**(2) TO AUTHORISE** the Minutes of the Parish Council meeting held on 7<sup>th</sup> January 2009. **IT WAS RESOLVED** that the minutes be accepted and signed.

**(3) REVIEW OF ACTIONS** See attached Appendix.

## **(4) TO ADJOURN THE MEETING**

PCSO Mr. Mark Bell gave his policing report the meeting. In particular, he reported that a replacement PCSO for Lyn Richards had been appointed and was currently undergoing training. He advised that serious car crime had spread to Woodcote. He requested that the Council write to Mr. Malcolm Bowler of OCC Highways to arrange a meeting to propose changes to the parking along Reading Road. This meeting to also refer OCC Highways to redefining the road edge outside the village hall. **CLERK - done**

Mr. Mark Bell agreed to join with Mr. Sam Peates to agree a graffiti clean up plan.  
**MB/SM**

## **(5) CHAIRMAN'S ADDRESS** .

Mrs. Fiona Preston welcomed the new co-opted councillor Mr. Den Griffiths who had signed the Declaration of Acceptance of Office. She recommended that village “blitz” days to clean up litter and graffiti be scheduled for 22<sup>nd</sup> and 29<sup>th</sup> March 2009. Mrs. Diana Hadaway to put a notice in the Correspondent and the Clerk would get the web site updated.  
**DH/CLERK**

**(6) PLANNING APPLICATIONS TO BE CONSIDERED** None

**(7) PLANNING APPLICATIONS GRANTED, REFUSED AND OTHER PLANNING MATTERS**

		Parish Council Recommendation
P08/E1242	White Cottage Behoes Lane	Refusal
P08/E1211	Church Farm	Approval
P08/E1221	102 Wayside Green	Approval

**PLANNING APPLICATIONS REFUSED**

P08/E1095	16 Bridle Path	Refusal
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**(8) FINANCE**

**(i) Payments in January 2009**

The following Payments were agreed:

2987	Mr. Jordan	Jan '09 Pay	28.84
2988	Mr. Fordham	Jan '09 Pay	9.80
2989	Mr. Giles	Jan '09 Pay	138.40
2990	HM Customs		426.65
DD	BT Direct Debit	Telephone Charge	22.00
DD	Thames Water		5.00
DD	AOL		17.99
SO	Mr. Jordan	Jan '09 Pay	688.06
SO	Mr. Fordham	Jan '09 Pay	601.03
		<b>Total</b>	<b>£1,937.77</b>

**(9) REPORTS FROM COMMITTEES**

**(i) Village Hall Management Committee** Nothing to report

**(ii) Parish Plan**

The Clerk presented the latest action lists and requested that each councillor report on progress so that these lists could be updated.

**(iii) Village Green Committee** Nothing to report

**(10) ALLOTMENT MEETING**

Meeting set for Wednesday 25<sup>th</sup> February 2009, 7.30 pm in the Village Hall.

Mr. Woods reported that the leak in the water supply required replacement of new plastic piping. The Clerk agreed to involve a plumber. **CLERK**

**(11) CRIME REDUCTION WORKING GROUP**

Mrs. Woolley reported that another round of consultations would begin.

**(12) CORRESPONDENCE RECEIVED**

The following Correspondence was noted except where specifically annotated.

**A.**

- Tom Cottrell Quotation for tree work

**IT WAS RESOLVED** to accept the quotation of £400.00 and place the order for tree work. **CLERK - done**

- SODC Precept
- Yellow Pages Request for Car Park Hire

Clerk to advise that Yellow Pages could use the car park. **CLERK - done**

- OCC – Village Green

**B. For Information, Not Requiring Action**

- Councillors Direct Magazine
- Woodcote Crime Stats.
- Standards Committee Minutes
- Home2School Spring 2009-01-20
- CSP Community Safety Strategy

**(13) EMERGENCY QUESTIONS TO THE CHAIRMAN**

Mr. Colin Edwards advised the meeting that a number of people in the village wanted to fish in the ponds and were not happy that fish had been removed. Mrs. Karen Woolley explained why the Council had followed the advice of the Environment Agency, that fish were damaging to the general habitat, and the Council had authorised this removal at a previous meeting.

The meeting closed at 9:45 pm.

..... CHAIRMAN

..... DATE

## OUTSTANDING ACTION LIST – 21<sup>st</sup> January 2009

### *Chairmans Address - Page 2*

With regard to Planning Applications, the Chairman reminded the Council that they would be well advised to consult with the Planning Officers at SODC, talk through the plans with them and in addition talk to the neighbours of the property submitting the application. The Administration Group would produce a checklist for dealing with Planning Applications which would be added to each Councillor's information pack.

**ADMIN GROUP**

Ongoing.

### *Sign at Greenmore – Page 25*

Following a request from the Conservation Group for a Dog Hygiene Sign at the entrance to Greenmore Ponds the Clerk was asked to contact SODC to ascertain if such a sign was available.

**CLERK**

The Clerk agreed to collect the signs and order the necessary brackets for installation.

### *Chairmans Address – Page 34*

Mrs. Fiona Preston reported her meeting with Bob Burgess of OCC Highways. Although Highways was responsible for clearing weeds around granite setts it was clear they were not going to do it. She recommended that an article be put in the Correspondent advising residents to spray these weeds at their own risk.

**DH**

Also the Clerk was asked to approach a gardening company to obtain a quotation for the spraying of granite setts.

**CLERK**

Request for a list of licensed companies made to Highways Dept. Awaiting reply.  
Further chasing phone call on 11<sup>th</sup> Dec.

The Clerk agreed to approach Green Thumb and contact Henley Town Council to explore ways of cooperation in sorting the problem.

**CLERK**

### *Members of the Public – Page 51*

[Mrs. Cork] also asked why two bus stops now existed in Reading Road. Clerk to investigate.

**CLERK**

Email sent to Mr. Bromley OCC. Awaiting Reply. Mr. Bromley had agreed to remove.  
Action complete.

***Emergency Questions – Page 64***

Following a recommendation from the local PCSO, the Clerk was asked to write to Highways Dept. requesting a some parking restrictions be implemented along Reading Road to assist the flow of traffic during school set down and pick up times. The problem of parking at the junction of West Chiltern at the Post Office should also be listed.

**CLERK**

***To Adjourn the Meeting – Page 75***

Mrs. Frances Cork requested that the entrance gates to the village be cleaned. The Clerk agreed to ask Mr. Adie Fordham to organise this.

**CLERK**

The Reading Road gate had been cleaned. The two others are in progress.

***(iii) Village Green Committee***

He also asked the Clerk to get a quote from SODC to provide up to 6 litter bins (not installed) so that the village hall committee could install them around the recreation ground.

**CLERK**

Letter sent. Chasing letter sent.

***Correspondence – Page 78***

- UPM Tilhill - Evaluation of local woods.

Mrs. Karen Woolley agreed to respond.

**KW**

Action completed.

***Chairmans Address - Page 82***

She reported that the Village of the Year judging would be done between 23<sup>rd</sup> March and 3<sup>rd</sup> April 2009. A number of things needed to be done.

Issue a map of areas in the village to be monitored by each councillor. **CLERK**

Done

Get Mr. Sam Peates to put out the site screens for the period. **CLERK**

Done

Request the display material from Mrs. Ben Harrison that was used for the presentation of the new Recreation Ground Play Equipment. **CLERK**

Action Committee to do.

Invite John Howell MP and the local schools to the presentation and invite the WI to provide flower arrangements. **CLERK**

Done, Mr. Howell MP has agreed to come.

***Grass Cutting Contract – Page 84***

Clerk to update the contract and send to Berinsfield for approval.

**CLERK**

The Clerk reported an updated contract had been sent.

***Emergency Questions – Page 85***

Mrs. Marilyn Maddock outlined ideas for parking outside the village hall. It was agreed to obtain a quotation to paint a yellow line to delineate the footpath from the parking area and request that OCC highways mark the edge of the road clearly. **CLERK**

See minutes above.