

WOODCOTE PARISH COUNCIL

MINUTES of a Parish Council meeting held in the Committee Room, Village Hall Woodcote 15th December 2010, commencing 7.30pm.

PRESENT

Chairman Mrs. M. Edmonds
 Mr. J. Lynch
 Mr. A. Allen
 Mr. R. Pierce
 Mr. P. Tyler
 Mr. P. Stevenson

Parish Clerk Ms. Jenny Welham

1. To Receive Apologies For Absence

Mr. Colin Edwards, Mrs. D. Hadaway, Mrs. S. Harrison, Mr. K. Grady.

2. To Receive Declarations of Interest

None.

3. Public Forum

Mr & Mrs. Baldwin were present to object to planning application P10/E1717 – Mrs. Baldwin gave her objections to Parish Council and confirmed that a letter had been sent to SODC Planning a copy was with the Parish Clerk.

Several Residents from West Chiltern were present to object to planning application P10/E1793, these objections were given and noted.

Mrs. Sarah Bentley was present to speak about the proposed closure of Woodcote Library, she had already spoken to the librarian and undertaken several actions. The public meeting is 11th January 2011 and Mrs. Bentley will attend, in the meantime she will liaise with the Clerk for information.

Mr. D. Self was present to support and offer help to the “Our Woodcote Library” Group.

Mr. A. Farmer joined later to give input on the Allotment Stewardship Committee documents he had previously send to the Chairman.

4. To Approve Minutes of Meeting held on 1st December 2010

Approved.

5. Matters arising from those Minutes not on the Agenda Elsewhere

Councillor Lynch raised the point that he wished the requirement of salt bins be put on a future Agenda for discussion so the amount required can be agreed and ordered prior to Winter 2011/12.

6. Chairman’s Report

The Chairman stated she felt that the meeting on 11th January 2011 regarding the proposed closure of Woodcote Library should be a public meeting and not a Parish Council Meeting. Council **agreed** that the meeting should be public with Parish Council support. The Chairman offered to open the public meeting at the start before a Chairman from the Our Woodcote Library Group could be voted on.

The Chairman reported on the helpful information received from John Howell MP regarding the proposed Library closure, this email had already been circulated to Parish Council.

7. Planning

7.1 Applications

P10/E1717 Demolition of existing rear extension. Proposed single-storey rear and first floor side extension. 4 Gap Way Woodcote.

Recommend Refusal, side extension right on neighbouring boundary and privacy issue with windows in proposed new extension.

P10/E1793 Erection of bungalow with access and parking. Land to rear of 4 Goring Rd, North side of West Chiltern Woodcote.

Recommend Refusal. Third application, reasons the same, overdevelopment, traffic and safety issues, access over strip of land not owned by Developer. The Parish Council agreed to an application for adverse possession of this strip of land being processed at Land Registry. Clerk to Action.

7.2 Applications Granted by SODC:

None

7.3 Applications Refused BY SODC:

NONE.

7.4 Other Planning Matters.

Councillor Pierce reported from the SODC Planning meeting he had attended earlier that evening that the application P10/E1399 Division of single dwelling into 1 x 2 bed, 1 x 3 bedroom dwellings with attic conversion, dormer windows to the rear and porches to the front elevation. Erection of new shed. Conway Reading Road, Woodcote. The Parish Council had recommended refusal, he reported that as there was no actual further development this had gone through and been passed.

9. Finance - To Approve Payments

Cheque	Payee	Amount £)	Date	Reason
3222	Woodcote Conservation Grp	£350.00	15.12	Annual Grant
3223	St Leonards Churchyard	£800.00	15.10	Annual grant for maintenance
3224	Swifclik	£35.43	15.10	Stationery
3225	Woodcote Pre School	12,496.79	15.10	2nd Half of Grant
3226	Berinsfield	£1,891.75	15.10	Hedge Cutting Nov
3227	J. Welham	£740.75	15.10	Dec Salary & expenses
3228	HMRC	£722.31		Quarterly payment
3229	Land Registry	£150.00		ADV1 Fee

APPROVED

To Note Receipts

OCC	12,496.79	Pre School Grant 2nd half
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NOTED

9.1 Quotations/Grants received for approval

The Chairman reported that the Clerk had been investigating a more robust Accounting system, RBS Software Solutions had given a competitive quote of £520 with £99 for annual support and maintenance, they already work with other Parish Councils. The Chairman supported this, Councillor Lynch objected. **It was resolved** to have a full Agenda item early next year to discuss the Accounting system.

9.2 Internal Audit – to discuss and agree Internal Auditor for FY 2010/11 Annual Audit.

The Clerk recommended Arrow Accounting, who had experience of Parish Council Audit work they already audit Goring PC and Didcot Town Council. **It was agreed** to appoint them as Woodcote Parish Council Auditor for year 2010/11. A letter of thanks to be sent to the previous auditor for his services rendered over the past years.

10. Allotment “Stewardship Committee” to discuss and agree their aims and purpose.

Documentation had been received in hard copy. The Chairman felt that all the Parish Council Members should read the draft constitution before agreement was finalised.

It was resolved to have an Allotment Meeting starting at 7:15pm, prior to the Parish Council Meeting on Wednesday 5th January 2011. Clerk to circulate electronic copies.

11. Village Green Report

None.

12. Village Hall Committee Report

None, as Councillor Grady had been unable to attend.

13. Other Matters to be raised with the Chairman

Councillor Allen raised the question of speeding traffic in the village on the Goring Road, this item had been previously raised and will be an Agenda Item for a meeting in the new Year.

The Clerk asked if at one of the monthly Parish Council meetings could there be an Agenda Item "Clerk's Report" this was **agreed**.

14. Correspondence

1. Email from OAYC – regarding working with Youth Clubs following funding cuts. Clerk to forward to Chairman of Youth Club Committee.

2. Letter from SODC – Core Strategy proposals and feedback form.

The email for feedback had already been circulated to Councillors for their personal feedback, Councillor Pierce felt that we should respond as a Parish Council to the section regarding Woodcote Village this will be an Agenda item for 5th January as the deadline is 21st January.

3. The Clerk reported that she had been visited at the office by Mr. Horne, resident of 15 Wayside Green – Regarding tree close to his property, wants permission to cut it back or remove altogether at his cost. SODC did some work on it several years ago when he built side extension but it has grown since. Councillor Tyler agreed to inspect the tree and give feedback so the Parish Council can respond to the resident Mr. Horne.

15. To note date of the next meeting: Wednesday 5th January 2011.

Signed: _____ Chairman/Date _____