

WOODCOTE PARISH COUNCIL

MINUTES of a Parish Council meeting held in the Committee Room, Village Hall, Woodcote, 6th August 2008.

PRESENT Chairman Mrs. Fiona Preston
 Vice Chairman Mrs. Karen Woolley
 Mrs Diana Hadaway
 Mr. Ken Ison
 Mr. John Lynch
 Mr. Robin Peirce
 Mr. Peter Woods

(1) APOLOGIES

Mr. Colin Edwards
Mrs. Marilyn Maddock
Mr Peter Tyler

(2) TO AUTHORISE the Minutes of the Meeting held on 16th July 2008.

IT WAS RESOLVED that these minutes be accepted and signed.

(3) MEMBERS OF THE PUBLIC ADDRESS THE MEETING

(4) CHAIRMAN'S ADDRESS

Because of the continuing health problems of the Cleaner/Caretaker, Mrs. Fiona Preston reported that the Council has requested an Occupational Health Report for Mr. Ian Giles from Pangbourne Medical Practice. Mr. Adrian Fordham, Mr. Giles' immediate manager, advised the meeting accordingly. It was agreed that Mrs. Fiona Preston and Mrs. Karen Woolley be delegated to read the document, once received, and make recommendations to the Council accordingly.

FP/KW

It was reported that Woodcote village sign were missing at the south end of Goring Road. Clerk to get it re-installed.

CLERK

Mrs. Diane Hadaway agreed to take over the responsibility of reporting council business to the Correspondent.

It was agreed to support SODC's "Big Tidy Up" campaign by having a litter clearance Sunday on 21st September 2008, meeting in the Village Hall Car Park at 10.am and 2.00 pm. The Clerk to publish this day on the notice boards and on the web site.

CLERK -

done

(5) PLANNING APPLICATIONS TO BE CONSIDERED

P08/E0759 93 Wayside Green Woodcote Erection of a PVCU conservatory to the rear of the property.

IT WAS RESOLVED to recommend Approval.

P08/E0304 6 Wood Green Woodcote Conversion of part of ground floor shop into 2-bedroom residential flat.

IT WAS RESOLVED to recommend Approval.

P08/E0736 St. Andrews, South Stoke Road, Woodcote Remove existing first floor extension and outhouse. Erection of first and ground floor rear extensions.

IT WAS RESOLVED to recommend Refusal for the following reasons: Incompatible with roof of St. Elmo (lack of symmetry). Side windows look into bedroom of Hampden Cottage, next door and is overbearing. Recommend loss of side wall window and smaller opaque version of bathroom window.

P08/E0856 4 Goring Road, Woodcote Creation of Vehicle Access

IT WAS RESOLVED to recommend Refusal for the following reasons: No need for 2 accesses. An access nearer to Wood Green and Whitehouse Road will increase the danger along this bit of road. This part of the road is used as a regular crossing point by local residents and school children.

(6) PLANNING APPLICATIONS GRANTED, REFUSED AND OTHER PLANNING MATTERS

PLANNING APPLICATIONS ACCEPTED None

PLANNING APPLICATIONS REFUSED None

(7) REPORT FROM COUNTY COUNCILLOR

Councillor John Farrow not present.

(8) REPORT FROM DISTRICT COUNCILLOR

Councillor Robin Peirce reported that the District would be moving towards joint working arrangements with the Vale of the White Horse. It was proposed to merge the management teams although the Districts would retain their own identities at the working level.

(9) FINANCE

(i) Payments in August 2008

The following payments were agreed:

2899	Mr. Smallbone	Litter Clearance	125.00
2900	ML & SJ Higley	Gate @ allotments	752.00
2901	Mr. Jordan	Scalpings @ allotments	322.54
2902	Henley Standard	Advertising	163.91
2903	OPFA	Annual Subs 2008/09	40.00
2904	Petty Cash		82.16
		Total	£1,485.61

(ii) Receipts in July 2008

25.07.08	Interest - Natwest Treasury A/c	215.33
08.07.08	OCC Grass Cutting	2,193.00
01.07.08	Interest Reserve Account	193.31
02.07.08	COIF Deposit	67.64
	Total	£2,669.28

(iii) Transfers in August 2007 None

(iv) Request for Grants None

(i) OAB Not granted

(ii) Community Centre

IT WAS RESOLVED to donate £500.00.

(iii) Village Green Committee

IT WAS RESOLVED to donate £1,500.00.

(v) OnLine Banking

The Clerk recommended that the Council move to online banking. It was agreed that Mr. John Lynch would look at the terms of the arrangement and make recommendations to the Council.

JL

(10) YOUTH MATTERS

Mrs. Karen Woolley reported that the County Youth Service was to be merged with the Youth Offending Department.

(11) REFURBISHMENT OF PARISH OFFICE

The Council accepted the quotation from Henley Lofts for £509.00 for refurbishment of the loft area and Sherfield Flooring for £225.00 for recarpeting the office floor. Clerk to place the orders accordingly. **CLERK - done**

The councillors agreed to help move the office furniture and redecorate the office. **ALL**

It was agreed to replace the filing cabinet and desk. The desk would be disposed of and the filing cabinet would be offered to the Whitchurch History Society.

(12) APPOINTMENT OF HEALTH AND SAFETY OFFICER

Mrs. Karen Woolley was appointed as Health and Safety Officer on a temporary basis until the Parish Office was refurbished.

(13) CAR PARK GATES Postponed to next meeting.

(14) PARISH PLAN DEVELOPMENT GROUP

Mr. Ison reported that each councillor would be given various tasks to progress the parish plan actions consistent with their current areas of responsibility.

(15) CORRESPONDENCE RECEIVED

The following Correspondence was noted except where specifically annotated.

A.

- Mr. Craven-Todd
- Zurich Municipal
- OCC Easement @ Whitehouse Road
- SODC Mrs. Ducker
- Lions 10K Run
- SOHA – Mowforth House
- GOSE Consultation on Regional Spatial Strategy

B. For Information, Not Requiring Action

- OCC Land-won Aggregates
- SODC Sustainable development strategy 2007-2008

- Woodcote Crime Statistics April-June 2008
- Chilterns News of the Woods
- OPFA Playing Field
- Oxon. NHS Newsletter
- Oxon NHS Health News

(16) EMERGENCY QUESTIONS TO THE CHAIRMAN

Mrs. Preston reported the meeting, also attended by Mrs. Karen Woolley and Mr. Ken Ison, with SOHA. The Clerk agreed to copy SOHA letter (see correspondence) to all councillors. **CLERK - done**

Mr. Robin Peirce advised the meeting that the Council must send its own letter to the board of SOHA prior to the board meeting in September 2008 advising it of the Council's position.

The Clerk was given permission to call in Tom Cottrell to remove branches of a tree which were overhanging the garden of 15 Wayside Green. **CLERK**

The meeting closed at 10.20 pm.

..... CHAIRMAN

..... DATE