

WOODCOTE PARISH COUNCIL

MINUTES of a Parish Council meeting held in the Committee Room, Village Hall Woodcote 20th April 2011, commencing 7.30pm.

PRESENT

Chairman	Mrs. M. Edmonds
Vice Chairman	Mrs. D. Hadaway
	Mr. K. Grady
	Mr. R. Peirce
	Mr. P. Tyler
	Mr. P. Stevenson
	Mrs. S. Harrison
Parish Clerk	Ms. Jenny Welham

1.To Receive Apologies For Absence

Mr. C. Edwards, Mr. J. Lynch

2. To Receive Declarations of Interest

None.

3. Public Forum

No Members of the Public Present

4. To Approve Minutes of Meeting held on 6th April 2011

Minutes approved.

5. Matters arising from those Minutes not on the Agenda Elsewhere

None.

6. Chairman's Report

The Chairman reported on the Annual Parish Meeting held on Tuesday 19th April, there was good attendance compared to the few previous years and the local Woodcote Groups were well represented, and also the "OWL" Vice Chairman Sara Bentley gave an update on the position with the Save Woodcote Library campaign. The Chairman felt that the broader advertising of the meeting such as the agenda in the Correspondent helped with the attendance. Councillor Grady thanked The Chairman for her excellent job in chairing the Annual Parish Meeting, other Councillor's agreed.

Councillor Peirce commented that for the next Annual Parish Meeting copies of the year end financial accounts should be made available for any members of the public attending who may wish for a copy, this was noted.

The Chairman proposed that the May 4th meeting be cancelled due to lack of business and the elections being the next day, the motion was seconded, this meeting will be cancelled, the next meeting will be the 18th May 2011 which will be the Annual Parish Council Meeting and the first for the new council.

7. Planning

7.1 Applications

P11/E0595 Front side and rear extension 8 Ashlee Walk, Woodcote, RG8 0SF.

Council recommended Approval.

8.2 Applications Granted by SODC:

P11/E0303 Side extension, loft conversion and internal alterations. 54 Whitehouse Road Woodcote RG8 0SA. Granted.

8.3 Applications Refused BY SODC:

None.

8.4 Other Planning Matters.

Public Exhibition on proposed Development land at Behoes Lane.

Several Councillors attended the meeting on both days, the attendance from residents was high with approximately 160/170 people attending over the two days. The general view by the public was one of

objection to the development. Councillor Peirce stated he was disappointed at the level of detail provided, stating that a more detailed planning application has a cost impact for the developers.

Councillor Peirce also stated that as soon as the Planning Application is submitted to SODC, the Parish Council will need to call an extraordinary Parish Council meeting and invite the public to discuss the application, it was resolved to hold this meeting in the main Village Hall.

The Clerk presented an email from South and Vale regarding changes to Planning service, it also had details of the Localism Bill. It was Resolved to circulate this information to Council and put it on a future Agenda post election when details of the training offered are available.

8. Finance To Approve Payments and to Note Receipts

Cheque	Payee	Amount £)	Date	Reason
1	SG Creative Services	82.00	20.4.	Web Maintenance
2	OALC	442.99		Annual subscription
3	ORCC	30.00		Annual subscription
4	Cancelled			CANCELLED
5	The PC Technicians	45.00		Office PC Support
6	J. Welham April Salary & March April Expenses	711.60		
7	Village Hall MC	2,000.00		Match Funding

8.1 Quotations/Grants received for approval

Quotation received from Higley Brothers to repair the tiles on the bus shelter and to line the ceiling with ply. This quote was deferred as Councillor Tyler has asked them, to re-quote using a thicker quality marine ply.

The Clerk presented an email from Father Tom Williams of the Catholic Church. They no longer have their grass cut and are asking permission to use Berinsfield, the Council’s contractor. Council agreed the Clerk should pass details to Father Tom to contact Berinsfield for a quotation.

13. Village Hall Report – Update on Plans, activities by the VHMC.

The Village Hall Match Funding contribution from the Parish Council was discussed, it was agreed that the position of the match funding needs to be reviewed for the future considering the cost restraints. It was agreed that this matter would be placed on an agenda after the elections.

The Committee Room that the Council use for Parish Meetings is potentially going to become part of the changing rooms, the Clerk has already checked if the Council can use the Function Room for their meetings but this is not available. The extent of the change needs to be explained to ascertain if the Committee Room could still be used for the Parish Council public meetings. Councillor Grady had asked the Youth Club if the Council could use their room for meetings and reported that the Youth Club were in agreement.

The Council felt that the communication between the VHMC and the Parish Council regarding future plans and projects needed to be improved.

Councillor Grady is the Parish Council representative on the VHMC and he expressed that he felt the role and responsibility of Councillors on these sub committees needs to be more clearly defined and that a representative from the VHMC should come to the Council meetings to represent the VHMC for any major projects and changes. Councillor Grady is also the Council representative on the Youth Club committee, he stated that being on both is taking a lot of time.

The Chairman suggested that the new Parish Council needs to define who the Parish Council representatives will be on the various Committees and rewrite the responsibilities. It was agreed that the new council need to review the roles and appoint one Councillor per Committee.

Councillor Tyler agreed to draft a document defining the role and pass to the Clerk. Council thanked Councillor Grady for his hard work and efforts on these committees.

10. Other Matters for Chairman

None

11. Correspondence

None

12. To note date of the next meeting: Wednesday 18th May 2011.

Before the Chairman closed the meeting Councillor Peirce thanked The Chairman for the very good job she had performed during her year as Chairman, Councillor Tyler agreed with this and all the Council members thanked her for her good work.

Chairman closed the meeting at 9.00 pm

Signed: _____ Chairman/Date _____