

WOODCOTE PARISH COUNCIL

MINUTES of the Annual Parish Council meeting held in the Function Room, Village Hall, Woodcote Wednesday 21st June 2017 7.30pm.

PRESENT

Chairman	Mr. R. Peirce
Vice Chair	Dr. G. Botting.
	Mr. A. Crockett
	Mr. M. Smith
	Mr. D. Booth
	Mr. B. Williams
	Mr. D. Hadaway
	Mrs. S. McGurk
	Dr. P. Sudbury

Parish Clerk Ms. Jenny Welham

1. To receive apologies for absence. – None.
2. To receive Declarations of Interest
Cllr. Smith for Planning application P17/S1837/HH 6 Oakdene, Woodcote.
3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.
None present.
4. To approve Minutes of the Annual Parish Council Meeting held on 7th June 2017.
Approved as true record.
5. Matters arising from those Minutes not on the agenda elsewhere.
Cllr. Smith queried if the approach had been made to District Councillor by the PC for the Community Grant fund he had advised that was available. Cllr. Botting and the Clerk had replied the next day with the proposal.

6. Planning Applications

P16/S4035/FUL (Full Application) : Minor Amendment : No. 1 - dated 6th June 2017
Proposal : Demolition of existing dwelling house and associated structures and the erection of a pair of two-storey semi-detached 3-bedroom dwellings incorporating construction of shared access (height, width and two storey depth reduced and parking layout revised as shown on amended plans received 6th June 2017).
Address : Gullane 14 Whitehouse Road Woodcote RG8 0RX.

The applicant had made amendments to the application to comply to NHP policies that were the refusal reasons made by the PC and therefore the PC recommend Approval.

P17/S1837/HH Loft conversion consisting of three flat roof dormers to rear elevation and conservation style roof lights to front elevation. 6 Oakdene, Woodcote RG8 0RQ.
The amended drawings showing the 3 separate flat roof dormers to the rear had been received. The PC recommend Approval.

6.1 Applications Granted by SODC:

P17/S1375/HH Single storey rear extension and garage conversion. (and addition of pitched roof dormer window to the front elevation as per amended plans received 5 May 2017) Site Location : 11 Oakdene Woodcote RG8 0RQ.

P17/S1212/HH Application proposal, including any amendments : Rear Extension. Front Porch and Pergola Site Location : 71 Whitehouse Road Woodcote RG8 0SA

6.2 Applications Refused by SODC

None.

6.3 Other Planning Matters

The Clerk had received an email from Tom Wyatt SODC Snr Planning Officer with details of a Pre Application planning advise. The PC have 14 days to reply. The Chairman asked the Councillors to review the detail and bring their comments to the next PC meeting.

Cllr. Crockett enquired if there had been any feedback from SODC/OCC regarding the dropped kerb that had been installed to the rear entrance of 54 Whitehouse Road that is accessed from Bridle Path. The Clerk had heard from SODC informing that they had no planning details. OCC do not keep a list on their website of license details for dropped kerbs. The Clerk had emailed licensing but the email was returned stating the address did not exist. Clerk to try to find the detail.

Cllr. Williams questioned if this was an issue and if the PC needed to pursue this, there had been a previous Pre Planning Application to build a dwelling on this plot which had been advised by SODC not to proceed, hence the requirement to check.

District Councillor – David Nimmo Smith

The Chairman invited the District Councillor to join the meeting and give his update. A report had been circulated prior to the meeting. Additional points he reported;

He is now on the SODC District Council Cabinet responsible for Contracts, HR & IT.

He advised that he had been contacted by the resident in Stoke Row who had an article in the Henley Standard published about frustrations at not being able to get affordable housing in Woodcote. The PC updated Cllr. Nimmo-Smith on the situation. He will be meeting with her to try to help where he can.

He advised that he had been contacted by the residents from Toggs and Weevil Cottages regarding the development to the rear of them. The PC gave him the relevant information regarding discussions at the last PC meeting regarding the Reserve Matters planning application so he has up to date factual information.

He then left the meeting.

7. Finance

To approve payments, note receipts.

Total Payments 8th June to 30th June 2017.

21/6 K. Smallbone	£30.00	June War Memorial Garden
21/6 Berinsfield	£1147.92	Grass cutting for May
28/6 J. Welham	£813.14	June Salary
28/6 L. Crockett	£200.00	June Litter picking.

Noted no Receipts.

7.1 Quotations/Grants received for review/approval.

None.

8. Risk Assessment – review and adopt.

The PC reviewed the report that had been circulated prior to the meeting, that showed the changes requested from the last meeting.

Cllr. Botting queried the Insurance Public Liability statement, Cllr. McGurk confirmed that the statement was correct.

The Council agreed and adopted the Risk Management document.

9. Other Committee Reports

Village Hall MC – Meeting on 12th June. The proposed refurbishment changes were discussed and some of the regular users had expressed concerns at the plans.

The VHMC are reviewing the storage options within the hall currently to try to create more storage options.

Traffic Advisory Group – Zebra Crossing Goring Rd. The public consultation will be submitted to OCC Cabinet on 20th July. County Councillor K. Bulmer will attend. The Chairman requested that the Clerk write to the Cabinet member for Traffic/Highways to ask that the member supports the plan.

Neighbourhood Planning Group – Next meeting 22nd June. The group will then hold the next meeting in September due to Summer holidays and members being away.

10. Other Matters for Chairman

Cllr. Williams advised that he had on behalf of the NHP Group had a meeting with a solicitor from Blandy & Blandy regarding the use and content of M.O.U. (Memorandums of Understanding). The Group have asked Blandy & Blandy to re estimate for the work to look into the MOU’s and also the status of the Village Green and what restrictions there may be.

The Chairman queried if the MOU’s can be improved as the current NHP has most of their content written into the planning policies of the NHP. Cllr. Williams advised that the purpose is to see if they can be further strengthened and with more collaboration from SODC.

11. Correspondence

None.

12. To note date of the next PC meeting: Parish Council Meeting Wednesday 5th July 2017.

Meeting closed at 8.55 pm

Signed Date.....