

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote  
Wednesday 18<sup>th</sup> February 2015 commencing 7.30pm.

**PRESENT**

Chairman	Mr. R. Peirce
Vice Chair	Mr. G. Botting
	Mr. B. Lewin
	Mrs. D. Hadaway
	Mr. M. Smith
	Mrs. S. McGurk
	Mr. B. Williams
	Mr. D. Booth
Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence.  
Dr. P. Sudbury, Mr. A. Crockett.

2. To receive declarations of interest.  
None.

**3. Public Forum:** Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
Mr. T. Corbishley regarding a pre planning discussion for a property he owns on Whitehouse Road.  
Miss Betts regarding Dog Control on the Village Green.

The chairman invited Mr. Corbishley to speak. He addressed the PC regarding a bungalow he owns on Whitehouse Road with his two sisters, which sits on a plot of approximately ¼ acre. They wish to demolish this dwelling and build three houses in a terrace all with three bedrooms. The design and style would be very similar to the terraced houses in Summit Close. He wished to address the PC to ensure that the proposal, design and layout was within the policies in the Neighbourhood Plan.

He was aware of the parking policy and proposed that rather than each dwelling have 3 parking spaces to the front which is aesthetically not attractive the design would have a track to the side of the third property and parking would be provided to the rear of the back gardens for all three properties. The gardens are long and this would not disturb any neighbouring properties.

The PC gave their feedback and suggested that he checks all the SODC Core Strategy policies, but overall his proposals met the Neighbourhood Plan policies and the PC were positive about the proposal, but could not commit any comments until actual plans and designs are submitted. Mr. Corbishley stated this would take approximately a year to come to fruition. The Chairman arranged to meet with him at the site on Friday 20<sup>th</sup> February. He then left the meeting.

4. To approve Minutes Parish Council Meeting held on 4<sup>th</sup> February 2015.  
Correction to Item 8.1 remove wording “with the village” change to “appropriate consultation.”  
Approved as true record.

5. Matters arising from those Minutes not on the agenda elsewhere.  
Cllr. Botting asked if the letter had been sent to SODC congratulating them on their disaster recovery following the fire had been sent. The Clerk to action.

## **6. Planning**

P14/S4097/FUL Demolition of Garage, Erection of two bed detached bungalow and double garage.

Renewal of planning permission P08/E0278.

The Parish Council recommend Approval subject to Policies H10 and T8 of the Neighbourhood Plan being met on the new property.

P15/S0065/HH Erection of Front Porch. Wayside House, South Stoke Road, Woodcote RG8 0PL.

The Parish Council recommend Approval.

### **6.1 Applications Granted by SODC:**

None.

Cllr. Botting advised that he had been to the Planning Committee meeting that had reviewed the Planning Application for the development of the Old Bus Depot, Long Toll, Woodcote.

The Committee voted Approval, there were many compliments to Woodcote for their excellent Neighbourhood Plan and involvement in this application.

The Approval comes with many conditions, 19 in total, the detail of these conditions will be sent with the Application granted documentation to the PC. One major condition is a Woodland Management plan to be in place for the area that will be gifted to the PC .

The Developers for the site had written to the Clerk requesting permission to move a pole onto PC land. The position of the pole currently is impeding the new footpath that they will install. They had sent a plan which the Clerk showed the PC, all agreed that the pole should be moved, Clerk to reply.

### **6.2 Applications Refused by SODC:**

None.

### **6.3 Other Planning Matters**

#### **Chiltern Court Development**

Cllr Botting circulated a plan of the proposed access junction into the site showing a rural roundabout and also showing other traffic calming measures. There are also proposals to move the existing 30pmh speed limit and signs on the Reading Rd as close as OCC Highways will permit to the junction with the A4074, the Developer would manage and pay for the necessary Traffic Regulation Order.

The bus stop position is still to be agreed if it is to move from its existing position.

The planning application for this development should be submitted sometime in March.

The PC agreed the proposed access as per the plan.

Cllr. Botting updated the PC on the meeting with SODC on the latest housing figures extending into year 2031, which has increased housing requirements. He will circulate the presentation and strategy documents to the PC. SODC are putting a lot of pressure on OCC regarding the stated housing requirements.

Smaller villages in the District are now being mentioned as a consideration for allocating sites.

The Oxford overspill area is likely to be in the area somewhere near Junction 7 of the M40. The next action is for the PC to produce a response by 2<sup>nd</sup> April, preliminary inputs by the next PC meeting.

#### **Planning Appeal Land to rear of Goats Gambol**

Cllr. Botting had been in touch with Chiltern Conservation Board for their representation and was still awaiting a response. He had also contact CPRE and they have replied and will attend the inquiry.

The PC proof of evidence is required by 24<sup>th</sup> March, Cllr. Botting needs inputs on the draft document by 25<sup>th</sup> February. Cllr. Botting to arrange the printing of the necessary documents for the POE. The Chairman and PC thanked Cllr. Botting for his work on this so far.

**7. Finance** To approve payments. To note receipts.

<u>Date</u>	<u>Payee Name</u>	<u>Ref.</u>	<u>£ Total Amnt</u>	<u>£ VAT</u>	<u>Details</u>
05/02/2015	HMRC	SO	239		Tax for Jan
18/02/2015	Citizens Advice Bureau	426	1000		Annual grant
18/02/2015	Mr.M.Lillywhite	427	101.32		NHP web hosting & domain
18/02/2015	Palmer's Furnishings Ltd	429	4148.94	691.49	Curtain winder for V.Hall
18/02/2015	D.J.Scott Electrical Services	430	91.2	15.2	Instal of curtain winder for V.Hall
28/02/2015	Mr. K. Smallbone	428	30		War memorial Feb
28/02/2015	Mr. A. Crockett	SO	200		Litter picking Feb
28/02/2015	J. Welham	SO	782		Salary Feb

**Total Payments :**                    6,592.46   706.69

Noted no receipts

**7.1 Quotations/Grants** received for review/approval.

Revised Quotation for Wi-Fi to be installed in the Village Hall. £995 plus VAT.

Cllr. Smith had met with the contractor and reviewed the proposal. Some hard wire cabling will be required. Youth Club to review their requirement for Wi-Fi, due to speeds it was felt that they would need their own dedicated line to the YC as the majority of use would be for gaming and the proposed installation quoted for the VH would be too slow. YC committee to report back.

PC agreed to accept this quote and proceed with installation in the VH only.

**8. Village Green Dog Control** – review position, next steps.

The Chairman invited Miss Betts to speak, she began by asking the what the proposal is for Dog Control Orders on the Village Green. The Chairman advised that the PC are at the very beginning of the process and are aware that there are many responsible dog owners but that there are Health issues if dog faeces are left on the Green by irresponsible dog owners.

Miss Betts detailed her experience with dogs and that she and many of her dog owning friends are responsible dog owners and do not like to see dog faeces left anywhere in the village. She had ideas such as a “dog friendly area” and that dog owners get together to try to form a group to look at the problem. Miss Betts felt that removing dogs from the green would mean that irresponsible dog owners would then allow their dogs to foul the pavements, and footpaths, she was receptive to helping form a dog owners group.

The PC do not favour a Dog Control Order but also have a responsibility to improve the position from dogs fouling the sports areas and the green where children play. Several Councillors do not favour such Orders as they are difficult to enforce.

The Chairman summed up the discussion by asking if Miss Betts would be happy to form a dog owners group and also put some details on her social media page and also on the Woodcote Facebook page on this subject, she agreed. Cllr. McGurk with the Clerk to draft something to be published in the next Correspondent. Miss Betts to send her contact details to the Clerk.

**9. Tidmore Pool** – Fencing, review next steps.

The Chairman suggested that he meets with the Ralleys who own the adjacent plot, who have moved their boundary fence forward to discuss an amicable solution. No fencing of the pool can take place until this matter is resolved.

The Conservation Group need access to manage the pool for the PC and currently the fencing the Ralleys have moved is impeding this access. The PC agreed to this meeting.

The Clerk advised that several residents had objected to the pool being fenced at all, and that they had questioned why this area needed to be changed, the pool historically had been a “stock pool” for people to water their stock.

Appropriate consultation would need to be sort once the issue of the current fencing on the adjacent plot is suitably resolved.

### **10. Other Committee Reports**

Village Hall Management Committee

Cllr. Booth reported, that the next big project is the drainage systems for the VH. Over the years several additions had been made and the geometry of the drainage pipes does not flow, and blockages occur. Major work will be required to redesign the drainage so it flows correctly from all areas.

The Pre School will be in situ during the public inquiry, all necessary measures are being taken to reduce noise, sound barriers are being sourced.

Mrs. MacBride has taken over the Woodcote Festival, and has already proposed several good ideas, this year’s Festival will be a much large scale event.

Village Green Committee

Meeting next week. They had sent an email with their views on Dog Control Order for the VG and they were of the opinion that this would not work and be very difficult to enforce. Clerk to circulate the email.

Traffic Advisory Group

Next meeting 26th February.

Police Report

Cllr. Williams reported,

The next liaison meeting is planned to take place within the next 2 weeks or so and will focus on what the Neighbourhood Policing Team can do to support the Woodcote Traffic Group in developing its plans/recommendations. No other major issues to report.

Youth Club Report

Investigations into upper floor fire evacuation provision continue. The Oxfordshire Fire & Rescue Service will visit the Youth Club on 21st February to review the situation. It is hoped to make an initial report with recommended next steps to the PC during March/early April.

### **11. Other Matters for Chairman**

The Chairman had a telephone meeting with Blandy&Blandy regarding the Village Hall first registration with Land Registry. The Clerk had received their email with Terms of Business and Estimated costs to be sent to the Chairman. Several documents had been requested, Clerk to Action. The matter is progressing.

### **12. Correspondence**

Letter from Henley Town Council inviting representative to join the Townlands Hospital Steering Committee. – Noted.

Email response from Thames Water regarding the leaks in Wayside Green pipe work.

The email acknowledged that having looked at their history Thames Water did in fact agree that several leaks had occurred they requested a meeting to discuss.

The Chairman to follow this up directly as he lives in Wayside Green and is familiar with the history.

Letter from Fisher German re the Government Pipeline Storage System. This is the oil pipeline through the village, they had enclosed plan asking if anything had altered or changed. Clerk to reply.

**13.To note date of the next PC meeting: Wednesday 4<sup>th</sup>March 2015**

*Meeting closed at 10.20pm*

Signed.....Date.....